

Yate Town Council

Environment and Community Committee

Minutes of the meeting held on 28th September 2022 from 7.00pm until 8.40pm at Poole Court

Present:

Councillors Alan Monahan (Chair), John Ford, John Gawn, Cheryl Kirby and Chris Willmore. Town Clerk.

Minute 1. Announcements from the Chair

a) Following the announcement from Buckingham Palace on Thursday 9th September 2022 that Her Majesty Queen Elizabeth II had passed away, a one-minute silence took place.

Those present were invited to remember former South Gloucestershire Councillor and Sodbury Town Councillor, Linda Boon, as well as founding member of the Friends of Kingsgate Park, Barbara Davies.

b) It was **NOTED** that following the Queen's death, protocols were followed; The Proclamation was read at 2pm on Sunday 11th September 2022 by the Mayor Yate, Councillor Cheryl Kirby, at Poole Court.

c) It was **NOTED** that the Environment and Community Committee meeting scheduled to take place on 20th September 2022 was cancelled due to legal mourning requirements and subsequently rearranged for 28th September 2022.

Thanks were relayed to staff and councillors, particularly Councillor Cheryl Kirby, who responded instantly from the time of the Queen's death to put in place formally agreed national and local protocols and procedures

Minute 2. Apologies for Absence

Apologies for absence were received from Councillors Tony Davis, Sandra Emms, Ben Nutland, Wully Perks, Jane Price, John Serle and Karl Tomasin.

Minute 3. Members Declarations of Interest Under the Localism Act 2011

Councillor John Ford declared an interest in YOSC as a Trustee of YOSC Ltd (minute no. 8.3, confidential item)

Minute 4. Public Participation Session with Respect to Items on the Agenda

No members of the public were present.

Minute 5. Minutes of the Environment and Community Committee Meeting Held on 19th July 2022

It was **RESOLVED** that the minutes of the meeting of the Environment and Community Committee held on 19th July 2022 be approved as an accurate record.

Minute 6. Items for Discussion/Requiring Resolution or Recommendation to Full Council

6.1. Parks, Play Areas, Open Spaces and Venues

a) Park & Play Areas Locking and Unlocking

A report was received, following the monitoring of Brinsham Park car park, Kingsgate Park and Tyndale Park remaining unlocked throughout the summer months. (Appendix 1).

It was **RESOLVED** to continue to leave the gates unlocked at the Brinsham Park car park, Kingsgate Park, Tyndale Park & Play Area and at the Witches Hat Play Area, to continue to monitor and to review in Spring 2023 or sooner if necessary

b) Kingsgate Park Nature Reserve

The Committee was advised that the Friends of Kingsgate Park have received a couple of complaints regarding dog fouling in the nature reserve area within the Park and have requested the nature reserve area be designated as a 'No Dog area.' The following correspondence was considered, as received from the Friends of Kingsgate Park on 23rd August 2022;

'After a complaint this morning that the nature reserve was littered with dog faeces, I would like to suggest that dogs are banned from that area. Very difficult to police however I think with appropriate signage - plenty of them on internet it may work! Perhaps a sign could say this is a nature reserve and dogs are not allowed.'

It was **RESOLVED** that:

- Signage stating 'dogs on lead/please clear up after your dog' be installed in the nature reserve area of Kingsgate Park;
- The outstanding request with South Gloucestershire Council for the implementation of Public Space Protection Orders, be updated to reflect this decision.

c) Kingsgate Park Lake

The Committee was advised that:

- Due to this year's extreme heat and dry conditions, the water levels in the lake at Kingsgate Park have dropped considerably which has caused the normal weed growth to be more excessive than normal;
- Despite the best efforts of the estates team, they do not have the manpower to get on top of weed control in the lake;
- A quote has been received for a day rate at £1,305.60 for a team of 4 people to come in and remove the weed. Until the team starts, they cannot say how many day's work it may take to clear the lake and they are unable to start until January 2023;
- The Estates Manager is producing a management plan for the lake which will include future controls such as Barley Straw, regular weed removal and planting;
- Funding was obtained for coir rolls and an aerator for the lake;
- The old island platform in the lake has been removed.

It was **RESOLVED** that:

- in order to create time in the estates work programme so that the lake can be cleared by the Town Council's estates team immediately (as opposed wait until January 2023 for a contractor to do so), the Estates Manager to contract out other estates works to an equivalent contract value;
- Delegated powers be granted to the Town Clerk to agree a solution in consultation with members of the Environment and Community Committee;
- The aerator purchased to be solar powered.

d) Kingsgate Park Water Feature

Following the water feature fountain being switched off for further investigation due to a leak, the Committee was advised the timber fountain needs replacing, as follows:-

- Removal of the existing wood feature;

- Supply of a 1.3-1.6m stone water feature in slate and connect the plumbing;
- Make good the base and waterproof.

Total cost for the above: £2,361.00 plus vat

It was **RESOLVED** to replace the timber fountain at Kingsgate Park.

e) Kingsgate Park Zip Wire

Further to a previous resolution, as follows:

It was **RESOLVED** that:

- *The zip wire at Kingsgate park to be replaced (like-for-like wooden style) if confirmed acceptable by ROSPA and if will still fit in the current position. If ROSPA do not recommend a like-for-like installation, consideration should be given to an alternative design or, an alternative area for installation. Recommendations to be forwarded to members from the Estates Manager. (Approximate cost of £9,000). Notices to explain replacement works to be erected at the current zip wire.*

It was **NOTED** that a response is awaited from ROSPA in relation to the installation of a replacement zipwire in Kingsgate Park and that a check will be made that signage is on display within the Park/social media advising that professional advice is awaited before the item can be replaced.

f) Queen Elizabeth II's Reign: Commemorative Ideas

Ideas were discussed for the commemoration of Queen Elizabeth II's reign, as follows:-

- Coronation oak sculpture in Kingsate Park (to mark the Coronation of King Charles III expected in 2023), using an oak tree that has recently been monolithed – arrangements be made to book the sculptor in advance (estimated cost of £6,000);
- Naming the Tyler's Field beacon 'Elizabeth Beacon' and installing solar lights and a plaque as follows:

'May the light of our noble Queen Elizabeth II never go out in this land and the commonwealth. May it shine bright from generation to generation.'

- Taking ownership of and subsequently replanting the SGC copse (in partnership with residents) at Eastfield Drive that was destroyed by the pylon works and naming it 'Queen Elizabeth II' copse or similar fitting title.
- Renaming of Eggshill Lane Play Area site as Elizabeth Park.

All suggestions were supported at a total estimated cost of £7,000-£8,000 and it was **RECOMMENDED** to take all items forward to Full Council in case of further input.

g) Electricity and Gas Contract

Further to Minute 42/2 of Full Council 6 September 2022;

*It was **RESOLVED** that delegated powers be granted to the Town Clerk, in consultation with the Climate and Planet Sub-Committee and Chair of Finance and Governance Committee, to consider the received tenders and a recommendation be made to the Environment and Community Committee meeting taking place on 20th September 2022 to agree upon a contract of supply to enable deadlines to be met.*

A report and recommendation (for contract of supply of electricity and gas to Yate Town Council properties as from April 2023 when the current agreement ends) was received.

It was **RESOLVED** to accept the recommendation contained in Appendix 2, to:

- enter a new 3-year agreement with West Mercia Energy, for a cost of £57,426 pa to supply gas and electricity commencing April 2023, to end in March 2026, moving to a new tariff, the “Your Green” tariff, based on the following assessment:
 - o The “Your Green” tariff is an improvement on the former “Pure Green” tariff, as electricity is sourced from renewable generation, where WME have purchased the energy certification and electricity simultaneously. This process provides greater credibility to the supply, through direct to generator investment, rather than mass market investment (where Energy Guarantee of Origin certificates (REGOs) and energy are not procured simultaneously), YTC will provide a greater economic and social contribution, towards a sustainable economy and a better climate;
 - o The WME electricity fuel mix states generation sources remain solely UK based wind, solar and hydro/wav offset by REGO’s purchased with the associated generation;
 - o “Green Gas” is backed by Green Gas Certificates (GGC’s). WME state:

100% renewable gas option is backed by green gas certificates (GGC’s). The GGC scheme tracks biomethane through the supply chain to provide traceability and certainty that consumed gas is backed by a renewable source.

NB* In 2020, the Green House Gas (GHG) guidance removed wording relating to GGC’s and to date there has been no update from the Green Gas Certification scheme, as to whether certificates can or cannot be used to report zero emissions under Scope 2 of the GHG protocol. GGC’s are still referenced in the Carbon Disclosure Project (CPD) guidance for carbon reporting.

The GHG Protocol Corporate Accounting and Reporting Standard provides requirements and guidance for organizations, that are preparing

a corporate level GHG emissions inventory. Yate Town Council are not currently preparing a GHG inventory, should it take decision to do so, YTC should consult a carbon reporting auditor to determine how they interpret the use of GGC's, based on the energy supply certification and reporting guidance, at the time.

- The WME quote provided has the lowest day and night rates for gas and electric, total cost is 50% lower than the next quote received (for gas and electric):
- WME specialise in energy procurement and management for the public sector
- The service provided is fully managed and includes, budgetary support, general guidance, monthly invoice validation and query management;
- WME advised it is more beneficial for the customer to enter a 3-year agreement, rather than a short term 12-month agreement. They state; *this means we can bring your future volumes under management for a further period. If you roll-on annually, we can only ever trade one year in advance which may then affect price.* Information from WME, and guidance from leading economists, determines it is likely to take several years for the market price of gas and electricity to reach a point where it is sustainable for green energy businesses to take on new customers, at a rate that is sustainable for customers. The volatility of the market price of gas and electric, was the main cause of limited competition, for green energy supply, during this tender process.

h) Ladden Garden Village – Home from Home Structure

Information was received from Councillor Willmore in respect of repurposing the Home from Home structure at Ladden Garden Village which has reached the end of its planning consent.

RESOLVED It be suggested to South Gloucestershire Council that benches or bug hotels (where the structure is actually now) in Brimsham Park would be much welcomed.

It was further **RESOLVED** that contact be made with the Technical Manager of Barratt Homes (Ryan Price) to request a follow-up conversation about the linking of the new play area east of the David Wilson development site with the play area in Brinsham Park / the play trail in the woodland.

6.2 Electric Bike

It was **NOTED**:

- The E-Bike trials are due to end at the beginning of November 2022;
- Information has been received from South Gloucestershire Council advising that some of the bikes used in the trial schemes are available for purchase;
- Unfortunately the provider of the Town Council bike scheme do not offer the used bikes for sale. However, there may be bikes available under the other scheme that was used during the trial;

- An expression of interest in purchasing a bike was sent to South Gloucestershire Council on 30th August 2022.

The cost of the bikes were reported as follows;

1. Ampere Deluxe (step through) - RRP 1499 - Cost £900
2. Ampere X-trail (mountain bike) - RRP 1799 - Cost £1,075

It was **RECOMMENDED** to buy a 'step through' e-bike (initially for YTC internal use, to take to events/to demonstrate etc) along with any associated accessories required (eg, helmet, panniers etc).

6.3 Town Twinning

Further to the Environment and Community Committee meeting of 24th May 2022, minute number 14;

*It was **RESOLVED** that;*

- *A dialogue be opened by the Town Mayor stating that the Town consider it important to maintain links and would like to explore how Bad Salzdetfurth might see things moving forward in future;*
- *Consideration then be given to how Yate Town Council can facilitate, bearing in mind the Yate Twinning Association is in hibernation, and how future plans fall within the current protocol.*

It was **NOTED** that Councillor Cheryl Kirby continues to investigate and will report back in due course.

6.4 Urgent Consultations

No urgent consultation documents were received.

6.5 Consideration of Impact of Decision on Climate and Waste

Consideration took place on impacts on climate and waste following decisions taken during this meeting;

- Kingsgate Park – decisions connected to nature reserve and lake;
- Green ideas to remember the Queen / mark the coronation in 2023;

- Wood from Home from Home structure being repurposed;
- Recommendation to purchase an e-bike;
- Electricity and gas contract – ‘green’ used as criteria (over cost).

It was also **NOTED** that several climate and planet actions are recorded in the Estates Manager’s Report at minute number 7.1. (*Eg, Covid memorial copse, Abbotswood Christmas tree purchase, grant application being made for trees at Brinsham Park, picnic tables have been installed made from recycled materials, use of local materials to top up stone dust path at Kingsgate Park and management plan for Kingsgate lake being produced*)

Minute 7. ITEMS FOR NOTING

7.1 Estates Manager’s Report

The Estate Manager’s Report was received and **NOTED**. (Appendix 3)

(a) Bollards – Car Park at St Mary’s

Further to minute 6.2 of the Environment and Community meeting held on 19th July 2022 regarding installation of bollards at the car park at St Mary’s, the school’s written proposal has been received with confirmation of their agreement to fund the cost of installing two bollards and the additional keys required.

The following response has been received from St Mary’s School in relation to the insurance of the bollards:

“Our insurance does not cover the cost of any damage to the bollards as they are not on our property. We would however want to work with the council to replace them at the end of their life but would once again need your support to install them. Our insurance also had some questions about school staff operating the bollards. I have attached the questions they raised below:

I have just spoken to South Gloucestershire Insurance section, and they have confirmed that our insurance would NOT cover the bollards as they are not on our land. Our public liability insurance would cover a claim if the putting up or down of the bollards daily caused an accident due to our staff negligence. They also stated that the staff who would be handling the bollards on a daily basis would need:

- *Proof of training on handling the equipment directly from the manufacturers or person installing*
- *Safety in live traffic/traffic awareness training*
- *Risk Assessment that is signed by all parties on the daily handling of them*

- A daily checklist that is signed by the person handling them to say they have checked them to ensure they are not damaged/safe etc... and they have put them up/taken them down correctly this would need to be dated/time.

All of the above would need doing by the pre-school as well if they are handling them as we are relying on them to be following procedures/risk assessments. If an accident were to happen and various parties, not just the school were involved, it may more of an issue for the public liability insurance. They also made it quite clear that as they are not on our land that ultimate responsibility for them (even if we pay for them and they are our asset) lies with the landowner and it is the landowner's responsibility to ensure regular maintenance and inspections are carried out to ensure safety."

The Estates Manager has confirmed that regular maintenance and inspections for the bollards can be undertaken and be added to the existing works schedule.

(b) Randolph Avenue Soil Bunds

It was **NOTED** that the estates team is aiming to start moving soil week commencing 3rd October 2022.

(c) Goose Green

It was **NOTED** that 6 large boulders have been installed at Goose Green and **RESOLVED** that the boulders be positioned so that there are 3 on each side.

It was further **RESOLVED** that contact be made with Hanson to formally thank them for the donation of the boulders, along with the stone used to top up the path at Kingsgate Park.

7.2 Status of All Groups that Report to Environment & Community Committee

The following was **NOTED**;

Sub-Committee/Group	Date of Meeting/Update	Appendix
Venues	<p>Report for the period since the Environment and Community Committee on 19th July 2022</p> <p>It was reported that the Pop Inn Café AGM will take place on 26th October 2022 (at the Pop Inn Café (time tbc but likely to be after the café closes in the afternoon)).</p> <p>RESOLVED A request be sent out to members asking for a representative to attend on behalf of Yate Town Council.</p>	Appendix 4

Station Road Sites	20.6.22	Appendix 5
Events	<p>Meeting scheduled for 12.9.22 was cancelled owing to death of Queen Elizabeth II</p> <p>It was RESOLVED that:</p> <ul style="list-style-type: none"> (a) Yate Rocks! 2023 take place on Saturday 24th & Sunday 25th June 2023; (b) Contact be made with Councillor Chris Zapata at Dodington Parish Council regarding funding; (c) For the Events Sub-Committee to be discuss plans to mark the Coronation of King Charles III. 	Meeting to be rearranged
Yate Ageing Better Heath & Wellbeing	<p>01.08.22</p> <p>It was RESOLVED that £200 from the Yate Ageing Better, Health and Wellbeing Sub-Committee budget go towards funding resources for the Warm Welcome project (eg, refreshments, books, games etc).</p>	Appendix 6
Joint Parishes Consultative Committee	No update.	
Allotments	<p>The meeting due to take place on 19th September 2022 with representatives from the former Abbotswood Action Group (to discuss plans for the allotments and to form an association) was cancelled owing to the death of Queen Elizabeth II. A Doodle will be resent in due course.</p> <p>It was RESOLVED that contact be made with the Technical Manager of Barratts to ascertain whether Barratts would be interested in discussing the Town Council owning/leasing the allotment site near Rockwood.</p>	
Public Rights of Way, Commons and Greens Sub-Committee	An informal meeting took place with the South Gloucestershire Council Public Rights of Way Officer, Councillor Chris Willmore and Town Clerk on Monday 5 th September 2023 to discuss Public Right of Way LYA45 at North Yate.	Appendices 7 and 8

	A further meeting took place on 23 rd September 2022.	
Reports from Representatives on Outside Bodies	Minutes received from outside bodies were previously circulated to Members with a request to advise if they wish to discuss matters contained therein.	Appendix 9
Town Centre Strategy Group	The minutes of the meeting held on 25 th July 2022 were reported to Full Council on 6 th September 2022.	

7.3 Defibrillators

It was **NOTED** that:

- AED familiarisation sessions took place with staff, regular tenants and community volunteers on 13th September 2022. 46 people received training, including representatives from the following groups:
 - Family Food for Free;
 - Rodford Ladies;
 - Southern Brooks;
 - Bowls Club;
 - Friends of Kingsgate Park;
 - YOSC coaches;
 - Westerleigh Parish Council;
 - Yate Town Council.

7.4 Leases for Ridgewood, The Common (including Pitches) and Witches Hat

It was **NOTED** that South Gloucestershire Council has been chased for movement on leases for Ridgewood, The Common (including pitches, the lease for which expires in September 2022) and Witches Hat (the lease for which expired in September 2015).

7.5 Women's Football

It was **NOTED** an update was provided to Full Council on 6th September 2022 and a response is awaited.

7.6 Consultations

a) Consultations Received

It was **NOTED** that no new consultations for consideration have been received.

b) Consultation Responses

Consultation Name	Link/Appendix	Date Circulated	Closing Date	Notes
NALC May 2022 Local Elections Survey	Link to survey	12.05.22	24.06.22	No comments submitted.
South Gloucestershire Council, Bristol City Council and North Somerset Council are jointly consulting on their advice and support service for Special Educational Needs and/or Disabilities.	link to consultation	29.6.22	08.08.22	No comments submitted.
SGC Pharmaceutical Needs Assessment for 2022 – 2025;	link to consultation	12.7.22	8.9.22	It was NOTED that a response was prepared by Councillor Chris Willmore. Thanks were extended to Councillor Willmore (Appendix 10)
New Premises Licence Application - Lewis' Bar and Coffee, 29 South Parade, Yate	Link to consultation	31.5.22	28.6.22	No comments submitted.
SGC On-street Residential Charging Scheme (ORCS) – Consultation	link to consultation.	12.7.22	21.7.22	It was NOTED that a response was prepared by Councillor Chris Willmore. Thanks were extended to Councillor Willmore (Appendix 11)

Application for a Block Renewal Street Trading Consent – Yate Shopping Centre (LI22/3626/STB)	link to consultation	29.7.22	19.08.22	No comments submitted.
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7.7 Youth

a) Learning Partnership West (LPW) Youth Provision

It was **NOTED**:

- Following a health and safety assessment, LPW has been temporary relocated from St Nicholas Community Centre in Abbotswood to the YMCA, until St Nicholas Community Centre is assessed as safe for LPW to return;
- Councillors Cheryl Kirby and Chris Willmore are supporting Yate Parish to explore opportunities for redevelopment of St Nicholas Community Centre;
- A meeting with Youth Partners South Gloucestershire Council (Commissioning Officer), LPW and Yate Town Council, planned for 15th September 2022, was postponed and will be rearranged.

b) Armadillo; Service Provision Contingency Plan

It was **NOTED**:

- due to x4 unsuccessful rounds of recruitment for the role of Senior Youth Coordinator a contingency plan has been devised to ensure service provision based at the Armadillo can continue as much as possible;
- Armadillo core youth provision Monday to Friday sessions will remain in the current program;
- Saturday open access youth café 1.30-5.30pm will close temporarily, with staff redeployed to detached and/or Monday to Friday youth sessions;
- Supervisory cover will be provided in person for x4 nights per week by the Venues Operations Officer, Assistant Venues Operations Officer and Community Projects Manager (on rota/rotation), x1 night per week safeguarding support will be provided on call, and some Venue Assistants will undertake additional first aid training;
- To be reviewed at the end of October 2022

Formal thanks were recorded for June Yeoman, Youth Officer, who retires from Yate Town Council on Friday 20th September 2022.

7.8 Climate and Planet Commitment

The Climate and Planet Commitment update was **NOTED**. (Appendix 12)

7.9 Graffiti and Litter

It was **NOTED** that graffiti tagging was identified at the Witches Hat Play Area and on the external wall of the football changing rooms at Sunnyside. These incidents were reported to the police, crime reference numbers logged and all graffiti removed immediately. Thanks were given to the Estates team for their prompt action.

7.10 Outstanding Items

The status of the pending log was **NOTED**. (Appendix 13)

Minute 8. Confidential Items

8.1 Confidentiality Confirmation

RESOLVED That in view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.

8.2 Asset of Community Value

It was **NOTED** that:

- x2 nominations for White Lion site registration as an asset of community value were submitted to SGC; both have been rejected (one for the rear car park area and access to Yate Heritage Centre and a second, for the pub and front car park);
- The White Lion owners have requested that the Town Council arrange for the gate at the side of the Heritage Centre to be locked/closed when not in use. This request has been declined. The owners have asked for a meeting to discuss and this is being arranged with Councillors Cheryl Kirby and Chris Willmore.

RESOLVED The meeting return to open session.

It was reported that the White Lion owners have installed signage in their car park and **RESOLVED** that Yate Town Council arrange for signage to be installed indicating the car park for Yate Heritage Centre (estimated cost £200 for signage).

8.3 Estate Manager's Report – Review of Site Security

RESOLVED That in view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw

An update was received and **NOTED** from the Estates Manager in respect of site security. (Confidential Appendix 14)

The meeting was closed at 8.40pm.

Appendix 1. Parks and Play Areas Unlocking and Locking Monitoring Report

Further to minute 8.1 of the Estates Manager's Report to the Environment and Community Committee Meeting of 24th May 2022 in which it was resolved as follows.

The unlocking and locking of parks and play areas to be monitored and findings reported back to the Environment and Community Committee in September 2022;

To receive monitoring log below which includes a record of complaints/findings reported to Yate Town Council during the period Kingsgate Park, Brinsham Car Park, Tyndale Park and Witches Hat Play Area have been unlocked.

Date	Time of incident	Site Name	Incident/Issue	Comments
22 nd June 2022	9.00pm (therefore irrelevant if the gates are locked/unlocked as park is open at this time)	Tyndale Park	Report for the last several nights approx. 9pm there are a group of young teens playing loud music inside the park.	Resident has been encouraged to report it to non-emergency police if he considered it to be anti-social behaviour.
9 th July 2022	Early hours of the morning	Kingsgate Park	Stanshawes court pub reported loud music coming from the park and shouting	Encouraged to report it to non-emergency police if he considered it to be anti-social behaviour
2 nd August 2022	Night	Kingsgate	Groups of youngsters meeting there with loud music and vandalism	Backs on to Kingsgate Park. I am disturbed to hear that the park gates will no longer be locked. I consider the decision to NOT lock the gate is not a good one. Once the youngsters find this out we could have all sorts of issues here overnight so please keep the gates closed at night.

9 th August 2022	7pm (therefore irrelevant if the gates are locked/unlocked as park is open at this time)	Kingsgate	Motorbikes and people gathering in Kenilworth entrance walkway. Also have issues of children throwing things over fence and kicking garden walls when they are walking home from school.	Lives back of Kingsgate Park. Advise ASB to be reported to Police.
10 th August 2022	Night	Kingsgate	Large group of teenagers were in the park until 11.30pm making a lot of noise, shouting and seemingly having a party.	Resident lives near Kingsgate Park, she was under the impression that the Park was locked at 10pm during the summer months.
15 August 2022	Afternoon (therefore irrelevant if the gates are locked/unlocked as park is open at this time)	Kingsgate	Teenagers playing very loud inappropriate music in the childrens play area	I am aware that there have been a number of incidents in the park this summer, which is a great shame. Why are our young children being "forced out" of using such a wonderful park which is a credit to Yate Town Council and has been since I was a child. Are there any plans in place to monitor and address anti-social behaviour in the park especially during School Holidays?
20 th August 2022	Night	Kingsgate Park	Resident of Elmwood rang to ask for an update on the locking-up of Kingsgate Park. He mentioned that there is a problem, not every night, with people cutting through from the pub late at night and sometimes scooter riders cutting through. As a resident neighbouring the park, he was surprised that they were not informed that we were no longer locking up. He also mentioned his concern for elderly residents being	

			<p>disturbed who border the park.</p> <p>He would like an update via email on what is happening to get the gate locking reinstated.</p>	
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From the information received above from members of the public, three of these complaints fall into the time period that the park would be locked, two at Kingsgate Park and one at Tyndale Park.

Officer Options for members consideration -

1. Continue leaving the following sites unlocked - Kingsgate Park, Brinsham Car Park, Tyndale Park and Witches Hat Play Area – and review in springtime 2023;
2. Re-commence locking & unlocking of Kingsgate Park, Brinsham Car Park, Tyndale Park and Witches Hat Play Area at a cost of £37,960.00. To **NOTE** that this has not been budgeted for so funding would need further investigation.

Yate Town Council Gas and Electric to Town Council Properties Tender Opportunity September 2022

Context

At the Yate Town Council (YTC) meeting held on Tuesday 25th February 2020, a declaration was made about our commitment to act and in response to the climate and ecological crisis, we:

- *have committed to working for a future in which we transform our relationship with the planet, its resources and each other;*
- *see this as a continuing journey of transition towards a different and better future for the planet and its communities.*

As a first step, we have committed to:

- *ensuring that every Council decision is taken with due consideration of its impact on the planet;*
- *aiming for net-zero carbon by 2030, and to reduce our impact to as close to zero as possible, as quickly as we can, hoping to get there before 2030.*

Our first priority is to put our own house in order, but in doing so, we will also work with individuals and organisations in our community to play our part in building a movement that transforms our town.

After the above declaration was made, existing energy and waste contracts were scrutinised. The Town Council were disappointed to discover the West Mercia Energy “Pure Green” electric tariff was 100% offset by mass market Renewable Energy Guarantees of Origin (REGOs), rather than other types of renewable energy certification or procurement, that provide more direct investment towards the growth of the renewable energy industry.

It was decided all future energy contracts would be required to provide greater clarity about the fuel mix, and renewable certification, to ensure the “greenness” of the energy supply was genuine, and suppliers were committed to investment in renewable generation and innovation.

Tender

Yate Town Council reaches the end of a 3-year agreement on “Pure Green” tariff with the current gas and electric provider, West Mercia Energy (WME), in March 2023. YTC sought tenders ahead of the notice deadline from the current supplier (30 September 2022), and ahead of the YTC priorities schedule, to allow time to evaluate opportunities for a run-on contract with the current provider (potentially on a new tariff), compared to a new tariff with a new supplier. This decision was taken following information supplied by WME the beginning of August 2022, which offered options for a better rate on a continued supply, which YTC would not be able to access if YTC gave notice and re-engaged WME, after the notice deadline.

The following Tender Opportunity Notice was placed on Contract Finder and the Town Council's website:

Yate Town Council Supply of Gas and Electric to Town Council Properties

Yate Town Council reaches the end of a 3-year agreement with its current gas and electric providers in March 2023 and is opening up invitations to tender to providers of these utilities for a new 3-year agreement.

The Council made a Climate Emergency Declaration in February 2020, as part of this commitment, the council require their energy supply to be certified as 100% from traceable renewable sources where investment in developing renewable capacity is prioritised, and all energy is certified with traceable certification. We recognise that some organisations are working towards green gas and currently operate by offsetting production. Such supplies will be considered but will be expected to provide information about the percentage of the gas supplied is green gas, and their plans for investing in increasing green gas innovation.

Yate Town Council require suppliers to disclose the mix of fuels (coal, gas, nuclear, renewable, and other) used to generate the energy supplied. If your supply is offset solely, or in part, by renewable energy certification, you should state this information, including the certification type, in your submission.

If a company cannot certify its renewable supply, tenders will be considered, providing the company provides transparency in its energy sourcing and can demonstrate the extent to which it departs from these provisions and the steps it is taking to achieve zero carbon or net zero carbon energy production, to enable the evaluation of its green commitment.

How to tender:

Please find attached the following information to assist in providing your quotations:

- *Electric and Gas Annual Usage Spreadsheet from April 2021 – March 2022.*
- *Quote Template*

Within your quote documentation please provide the service options you offer, for example, you may provide a procurement only, or a fully managed service, please stipulate the differences and benefits of different services available, in your submission.

Tenders will be assessed in terms of best value for money, renewable fuel mix, and for the service offered.

In addition to publishing the tender on Contracts Finder, Officers made direct contact with the following companies, advertising the tender opportunity and requesting a quote:

- WME;
- Octopus Energy;
- Green Energy UK;

- Ecotricity;
- Outfox the Market;
- Npower;
- Ovo Energy;
- Good Energy;
- Bulb;
- Clear Utility Solutions.

Two of the above companies returned a tender, four of the above companies advised due to the current market condition, they cannot take on new business at this time, the remaining companies did not respond.

The Town Council regret that some companies specifically selected for their green credentials, were unable to take on new business.

Current Costs

In the 2021/2022 financial year, the cost to the council across all facilities for gas and electricity was as follows:

- Electricity = £16,226 pa
- Gas = £9,676 pa
- Total = £25,902 pa

Forecasting for the 2022/2023 financial year provided by our existing supplier was carried into the 2022/2023 budget figures as follows

- Electricity = £23,965 pa
- Gas = £13,972 pa
- Total = £37,937 pa

Tenders received

Following the advertising of the tender opportunity, the Town Council received tenders from:

- Clear Utility Solutions
- Consultiv Utilities
- Select Energy Group
- WME

In order of ascending value:

- £57,426 pa
- £94,173 (for Gas supply only) pa
- £117,409 pa
- £179,498 pa

RECOMMENDATION

Further to minute 42/2 of the Full Council meeting 6th September 2022, it was RESOLVED that delegated powers be granted to the Town Clerk, in consultation with the Climate and Planet Sub-Committee and Chair of Finance and Governance Committee, to consider the received tenders and provide a recommendation to the Environment and Community Committee.

It is **recommended** to enter a new 3-year agreement with West Mercia Energy, for a cost of £57,426 pa to supply gas and electricity commencing April 2023, to end in March 2026, moving to a new tariff, the “Your Green” tariff, based on the following assessment:

- The “Your Green” tariff is an improvement on the former “Pure Green” tariff, as electricity is sourced from renewable generation, where WME have purchased the energy certification and electricity simultaneously. This process provides greater credibility to the supply, through direct to generator investment, rather than mass market investment (where Energy Guarantee of Origin certificates (REGOs) and energy are not procured simultaneously), YTC will provide a greater economic and social contribution, towards a sustainable economy and a better climate;
- The WME electricity fuel mix states *generation sources remain solely UK based wind, solar and hydro/wav* offset by REGO’s purchased with the associated generation;
- “Green Gas” is backed by Green Gas Certificates (GGC’s), WME state:

100% renewable gas option is backed by green gas certificates (GGC’s). The GGC scheme tracks biomethane through the supply chain to provide traceability and certainty that consumed gas is backed by a renewable source.

NB In 2020, the Green House Gas (GHG) guidance removed wording relating to GGC’s and to date there has been no update from the Green Gas Certification scheme, as to whether certificates can or cannot be used to report zero emissions under Scope 2 of the GHG protocol. GGC’s are still referenced in the Carbon Disclosure Project (CPD) guidance for carbon reporting.*

The GHG Protocol Corporate Accounting and Reporting Standard provides requirements and guidance for organizations, that are preparing a corporate-level GHG emissions inventory. Yate Town Council are not currently preparing a GHG inventory, should it take decision to do so, YTC should consult a carbon reporting auditor to determine how they interpret the use of GGC’s, based on the energy supply certification and reporting guidance, at the time.

- The WME quote provided has the lowest day and night rates for gas and electric, total cost is 50% lower than the next quote received (for gas and electric):

- WME specialise in energy procurement and management for the public sector
- The service provided is fully managed, this service includes, budgetary support, general guidance, monthly invoice validation and query management;
- WME advised, it is more beneficial for the customer, to enter a 3-year agreement, rather than a short term 12-month agreement, they state;

this means we can bring your future volumes under management for a further period. If you roll-on annually, we can only ever trade one year in advance which may then affect price.

Information from WME, and guidance from leading economists, determines it is likely to take several years for the market price of gas and electricity to reach a point where it is sustainable for green energy businesses to take on new customers, at a rate that is sustainable for customers. The volatility of the market price of gas and electric, was the main cause of limited competition, for green energy supply, during this tender process.

**Estates Manager's Report to the Environment and
Community Committee to be held on Wednesday 28th
September 2022**

Item 1. Grounds Maintenance General

1/1 General

a) Tree Surveys

To **NOTE** the tree surveys have been carried out and reports received. The recommended works are categorised on a priority basis. Priority 1 works have been completed (x1 tree removal at Kingsgate Park split Union and x1 tree removal at Witches Hat, due to health safety reasons). Priority 2 recommended works have been shared with local Tree Surgeons for quotations and will be carried out in October. Priority 3 works will be carried out in Spring 2023.

Further Ash trees have been affected by Ash Die-Back disease and will be removed as part of the priority 2 works and many Ash trees have been recommended for further inspection 2023.

1/2 Salt Truck

To **NOTE**;

- a) Arrangements for staff training have been confirmed; x3 Estates staff will attend training for signing & guarding on 17th & 18th November 2022;
- b) Planting of the Salt Truck will be carried out once training is completed;
- c) Further investigations into the Salt Truck refurb will be made following the above training.

1/3 Soil Bunds

To **NOTE** that utilities inspections for Randolph Avenue have been received and permission has been granted for the soil bund works. However further investigations regarding location of two telescopic bollards are still awaited from SGC.

Due to unforeseen circumstances, there has been a delay to the start of these works, and we are now expecting works to start by 30th September 2022.

1/4 Site Security

To **NOTE** confidential review of site security during confidential session of the Environment and Community Committee meeting.

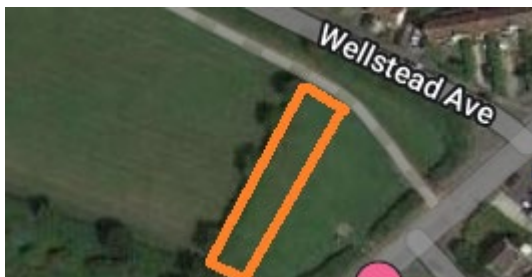
1/5 Autumn Brook

To **NOTE** that an agreement has been signed between Autumn Brook Management Committee and the Town Council to carry out safety inspections and minor maintenance/repairs at Autumn Brook play areas on a weekly basis. Inspections have commenced on 5th September 2022. The agreement will continue on a rolling basis.

1/6 Covid Memorial Copse

To **NOTE** that following correspondence from Councillor Chris Willmore, it has been suggested to create a small copse in memory of those who have been affected by Covid in the town; the location being considered was on Yate Common. However following information provided by SGC, it has been advised to use the eastern side of the football pitches near to Westerleigh Road.

Further investigations are being made to species of tree (most likely to be fruit trees), quantities, costings, funding and autumn planting dates etc.



Item 2. Open Space (Abbotswood, Cambrian/Halifax Rd, Wellington Rd, Goose Green, Longs Drive, Lye Field, Millside, Poole Court to Mound, Rodford Playing Field, St. Marys Green, Tyler's Field, Witches Hat, Yate Rocks)

2/1 Abbotswood

To **NOTE** arrangements are being made to purchase an 8ft live root ball Christmas tree to save purchasing one annually.

To **NOTE** further to minute 6.1, Estates Manager's Report to the Environment and Community Committee Meeting of 19th July 2022, in which it was advised that a film production company had conducted a clean-up at Abbotswood following the use of the area (authorised by South Gloucestershire Council), the payment of the invoice for use of the land for commercial filming has now been received. The Finance Manager/RFO has advised the film permit team at SGC that any enquiries for use of Yate Town Council land are to be directed to our bookings team so permission can be obtained, and payment received, prior to any events taking place.

Since the above filming took place, on one occasion there has been a build-up of fly tip rubbish around the bins at the rear of the shops. A meeting with SGC's Enviro Crime Department and the Estates Manager, Councillors Alan Monaghan and Tony Davis, as well as Alex Swatton (Community Coordinator – Abbotswood) will be arranged for October to review the situation.

2/2 St. Marys Green

St Mary's Church Car Park

To **NOTE** correspondence has been sent to St Mary's Church & St Mary's School regarding the Full Council decision in relation to the car park area by St Mary's Green.:

A discussion took place at Full Council on 28th June 2022 and it was then agreed that:

- YTC fund x1 planter and appropriate signage to be positioned at the edge of St Mary's Green;
- YTC grant permission for the schools to arrange for installation of bollards on YTC land as directed by the Estates Manager and for the schools to manage the access at school drop-off and collection times.

To **NOTE** that the school's written proposals are awaited regarding confirmation of their agreement to fund, insure and manage the bollards onsite.

Item 3. Parks (Brinsham Fields and Lake and Kingsgate Park)

3/1 Brinsham Fields and Lake

To **NOTE**;

- a) A grant application is being made to 'Branching Out' for funding towards further fruit trees in the Queen's Platinum Jubilee Orchard;

- b) Two picnic tables (made from recycled plastic materials) have been installed outside the rear of the play area between the LNAP and Twinning tree planting.

3/2 Kingsgate Park

To **NOTE**;

- a) A picnic table (made from recycled plastic materials) has been installed on the grass area near the sculpture. The picnic table was funded by Councillors John Gawn and Ruth Davis through SGC Member Award Funding;
- b) The Friends of Kingsgate Park has funded another interpretation board in the park, this time for local birds, and the estates team has installed it near to the nature reserve;
- c) Stone dust donated free of charge by Hanson Quarry has been used to top up levels along the stone path from Scott Way entrance;
- d) The toilet electrical repairs have been completed late July;
- e) A management plan for the lake is being produced, this will include adding regular weed removal, added barley straw in nets during the spring, aquatic planting, and an aerator.

Item 4. Play Areas General (Abbotswood Play Area, Brinsham Play Area, Eggshill Lane Play Area, Howard Lewis Play Area, Kingsgate Play Area/Kickabout, Lye Field Kickabout, Longs Drive Play Area, Millside Play Zone, Millside Play Area, Peg Hill Skate Board and BMX Park, St. Marys Play Area, Tyndale Avenue Play Area, Wellington Road, Kickabout Area/Open Space, Witches Hat Play Area, Yate West Kickabout)

a) Play Areas Repair Log

To receive the Play Areas Repair Log (Appendix 1 to Estates Manager's Report).

Item 5. Properties (Armadillo, Heritage Centre, Parish Hall, Poole Court, Pop Inn Café, YMCA)

5/1 General

To **NOTE** new asbestos management plans to be provided for Poole Court and Parish Hall are awaited.

5/2 Armadillo

To **NOTE** the main cinema door has been replaced due to ongoing faults.

5/3 Parish Hall

To **NOTE** that x4 fire extinguishers were removed from the Parish Hall following unauthorised access through a window. The extinguishers were found in Eggshill Play Area; however they were no longer not fit for use and have been replaced and reinstalled in the Parish Hall.

5/4 Wi-Fi

To **NOTE**;

- a) **Bowls Pavilion, YMCA & Parish Hall** – All civil works have been completed to the venue to provide the underground cabling and internal routers in place. Arrangements with Integra are being made for the internal cabinet, boosters and protection to be installed. We have been advised this will be completed in October 2022. However in the meantime the wi-fi can be used.

Item 6. Sports Facilities (Ball Court at Howard Lewis Play Area, Bowls Green and Pavilion, Sunnyside Sports Field, Common Playing Field and Changing Rooms, Sunnyside Tennis Courts, YOSC)

6/1 Football Changing rooms

To **NOTE** a smashed window was repaired during August. This was also reported to the police.

6/2 YOSC

To **NOTE**;

- A log sheet of request and repairs is being shared monthly with the YTC YOSC Project Steering Group;
- The new Welcome Sign at YOSC will be installed 20th September 2022;
- The old boxing club building has been demolished and reinstatement works carried out by SGC;
- A meeting between the manufacturers, YOSC Ltd and YTC Estates Manager has been arranged for the 5th October 2022, regarding issues with the maintenance of the hammer cage;

- YOSC Ltd have advised there is a small crack in the concrete of the hammer throws circle.
- Following questions raised by YOSC Ltd and Paul's Place, regarding the MAB emergency evacuation processes, YOSC Ltd has been advised as follows:

- By email to YOSC Ltd Directors and Complex Manager, on 12 August 2022:

Under current fire safety legislation (Regulatory Reform (Fire Safety) Order 2005) it is the responsibility of the person(s) having responsibility for the building to provide a fire safety risk assessment that includes an emergency evacuation plan for all people likely to be in the premises, including disabled people, and how that plan will be implemented. The Disability Discrimination Act 1995 underpins the current fire safety legislation in England and Wales, by requiring that employers or organisations providing services to the public take responsibility for ensuring that all people, including disabled people, can leave the building they control safely in the event of a fire.

Where an employer or a service provider does not make provision for the safe evacuation of disabled people from its premises, this may be viewed as discrimination. It may also constitute a failure to comply with the requirements of the fire safety legislation mentioned above. YOSC must ensure that disabled people do not face discrimination, by not being provided with a safe evacuation plan from a building.

*It is important that both building managers and disabled people understand that **planning for means of escape is about planning for exceptional circumstances (i.e. not an everyday event)**. The guidance link below will provide you with clear information so that your organisation is able to deal with these issues in a practical, equality-based manner. [Fire safety risk assessment: means of escape for disabled people - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/fire-safety-risk-assessment-means-of-escape-for-disabled-people)*

Yate Town Council will seek independent guidance on DDA compliancy, for fire evacuation from the MAB. Please be assured, Yate Town Council will act quickly to respond to DDA compliant fire evacuation processes, that cannot be supported by reasonable adjustments, as identified in Personal Evacuation Plans.

- Independent advice was sought from the architect of the MAB, who provided the following feedback with regards to DDA compliancy and emergency evacuation of the MAB; this feedback was communicated to YOSC Ltd by email to YOSC Ltd Directors and Complex Manager, on 22.08.22:

This is an operator question. The building is the simplest possible -

effectively single room, single escape door. The operator should have carried out their own risk assessment based on users and have in place a Personal Emergency Evacuation Plan. This will cover things like recording entry to the building and allocating responsibilities for assisting those who might need assistance (blind, deaf, limited mobility etc) to a safe point away from the building and ensuring the building has been vacated.

- At the time of reporting, a Personal Evacuation Plan (PEEP), identifying a need for additional works to the MAB path, to ensure the safe evacuation of users in emergency evacuation processes, remains outstanding from YOSC Ltd.

Item 7. Street Furniture (Dog Bins, Litter Bins, Noticeboards and Town Seats and Highway Planters)

Nothing to report at time of meeting.

Item 8. Vehicles and Machinery (Ford Ranger, Peugeot Boxer Tipper, Urbie, Renault Kangoo, Electric Vauxhall Combo)

8/1 Machinery

To **NOTE** correspondence is awaited from Luke Hall MP regarding the new legislation around red diesel.

Item 9. Community Payback

To **NOTE** Community Payback works are expected to start in October 2022.

Works will included cleaning out joints to block paving in front of the Armadillo and Heritage Centre, weeding of shrub beds and general maintenance around sites. Works will be on an ad-hoc basis as and when required.

Item 10. Estates Items for Discussion / Requiring Resolution or Recommendation to Full Council

The below items are all on the Clerks report for consideration

1.1. Parks, Play Areas, Open Spaces and Venues

a) Park & Play Areas Locking and Unlocking

To receive a report and recommendation following the monitoring of Brinsham Park, Kingsgate Park and Tyndale Park remaining unlocked through the summer.

b) Kingsgate Park Nature Reserve

The Friends of Kingsgate Park have received a couple of complaints regarding dog fouling in the nature reserve and have requested this area is designated as a 'No Dog area.' To consider the following correspondence received from the Friends of Kingsgate Park on 23rd August 2022;

'After a complaint this morning that the nature reserve was littered with dog faeces, I would like to suggest that dogs are banned from that area. Very difficult to police however I think with appropriate signage - plenty of them on internet it may work! Perhaps a sign could say this is a nature reserve and dogs are not allowed.'

Officer recommendation - This area is being monitored and will continue to be monitored as it could be isolated incidents. However, it is recommended to install signs advising 'all dog on leads' nearby/within the nature reserve. (NB: YTC has previously agreed PSPOs for dogs on leads within the play area, kickabout and water feature so dogs on leads in nature reserve would be an addition to that decision. To further **NOTE** that the request for PSPOs is listed on the pending log shown in appendix 2 but there has been no movement from SGC in several years on the progression of these).

c) Kingsgate Park Lake

Due to this year's extreme heat and dry conditions, the water levels in the lake at Kingsgate Park have dropped considerably. This has caused the normal weed growth to be more excessive than normal and despite the best efforts of the estates team, they do not have the manpower to get on top of weed control in the lake.

A quote has been received for a day rate at £1,305.60 for a team to come in and remove the weed.

Officer recommendation – depending on the outcome of the park unlocking and locking recommendation, some of the possible underspend to be earmarked for these works. (Alternatively, to be added to Kingsgate Park Lake maintenance budget for 2023/24).

To **NOTE** a management plan for the lake is being produced and will include future controls such as Barley Straw, regular weed removal and planting.

d) Kingsgate Park Water Feature

Following the water feature fountain being switched off for further investigation due to a leak, we have been advised the timber fountain needs replacing:-

- Remove the existing wood feature.
- Supply a 1.3-1.6m stone water feature in slate and connect the plumbing.
- Make good the base and waterproof.

The total cost for the above would be £2,361.00 plus vat

Officer recommendation – depending on the outcome of the park unlocking and locking recommendation, some of the possible underspend to be earmarked for these works, in addition to the funds available in the water feature maintenance budget.

e) Kingsgate Park Zip Wire

To receive an update regarding the zip wire and recommendation of a way forward.

f) Queen Elizabeth II's Reign: Commemorative Ideas

To consider a commemoration of Queen Elizabeth II's reign; initial ideas as follows:-

- An oak tree in Kingsgate Park has recently been monolithed due to its general deterioration in health. The oak tree could be sculptured to relate to the Queen's reign. Estimated budget is £6,000; further information will be provided at the meeting, following a site meeting with local sculpture Andy O'Neil.
- Planting of a commemorative tree as per recent email sent on Friday 15th September 2022.
- Renaming of a site or project/play area refurb.
- Naming the beacon 'Elizabeth Beacon' and include a plaque which could read :

'May the light of our noble Queen Elizabeth II never go out in this land and the commonwealth. May it shine bright from generation to generation.'

Play Area Repair Log

To **NOTE** this spreadsheet will not contain minor repairs such as loose or worn fixings, replacing bark pit rails etc

Site Name	Asset Name	Fault Description and Date	Finding Notes	Action	Risk Level Before Action	Risk Level After Action	Estimated completion
St. Mary's Play Area	Pedal Roundabout	January 2021 Bearings and runners faulty from wear and tear	Beyond repair	Remove and supplier contacted for repairs (repairs not possible). Quotes received and E&C agreed to replace March 2020. Due to covid delayed.	Medium	Low	Due to delays with the supplier, three other suppliers have been approached.
Kingsgate Play Area	Zip Wire	May 2021 Timber support posts flex when zip wire in use	Concerns that fixing bolts are worn due to movement	Seat removed and second opinion sought. Advised this maybe beyond repair and company seeking clarification from zip wire specialists.	Medium	Low	A response is awaited from RoSPA regarding replacement and distance requirements.
Brinsham Fields Play Area	Bridge	June 2021 Timber is decayed.	Concerns on fixing points in timber due to rot	Remove bridge. Estates Manager seeking further advice through RoSPA	Medium	Low	To investigate funding for works.
Witches Hat Play Area	Swing Basket	July 2021 Timber frame showing signs of rot	Top beam above the basket swing show signs of advanced rot.	Basket removed, supplier contacted and chased for a response as opinion of Estates Manager is that this timber should not rot as quickly.	High	Low	TBC - response awaited from the supplier.

Peghill Skate Park	Fun box	August 2021 Damage & wear to surface of board along edge	The board to be replaced	The equipment is still useable, but the board requires replacing. Supplier contacted for quote regarding replacement.	Low	Low	To be included as part of the refurb as this piece of equipment may not be included in future plans.
Kingsgate Park Play Area	Gym Equipment	Hydraulic sleeper – issue with moving step platform could be bearing. Possible misses use	Investigate and repair	Proludic have been contacted and advised they will send an engineer to investigate.	Low	Low	Order placed for repair. Works expected September
Longs Drive Play Equipment	Slide Platform	Signs of rot in the side rails of the platform	Investigate scope of repair	this has been removed and fenced off. The Estates Team can carry out the repairs and replace the side rails.	High	Low	End of September materials on order
Kingsgate Park	Low level timber unit	11.8.22 Signs of rot and damaged platform	Investigate repair and scope of works	Timber platform cordoned off Materials ordered	Medium	Low	Mid September
St. Marys Play Area	Trampoline	2.9.2022 Torn Trampoline mattress	Possible misuse/vandalism	Cordoned off 2.9.22 Replacement mattress ordered 7.9.2022	Medium	Low	w/c 25 th September



Environment & Community Venue report

Period Covering: E&C Committee 19.07.22 – E&C Committee 28.09.2022

All venues update re Warm Welcome:

- From 1st of October 2022, the Armadillo Youth Café and Venue, Pop Inn Café and Yate Heritage Centre will be utilised as venues for the Warm Welcome;
- In addition to usual opening times/ services:
 - Armadillo plans to open for an additional x2 hours per week (on a weekday) to provide an open access café session;
 - YHC has offered additional activities for visitors, including handing activities and artefact/community history sessions;
 - Community Projects has applied for Community Boost funding, to provide:
 - hot water urns, and crockery to the Warm Welcome venues without these resources;
 - a Motion Picture Licence for Poole Court to allow for 50 community film screenings on the projector in Heron 2;
 - free refreshments for x50 hours of community warm welcome café sessions at Armadillo Youth Café and Venue.
 - Community Champions at Morrisons and Waitrose have been contacted, regarding donations of refreshments to the Warm Welcome venues.



Armadillo Youth Café & Venue

1. Successes:

- Community Brightside funded summer holiday healthy cooking workshops were well attended. Morrisons Community Champion kindly donated to the workshops a trolley full of fresh ingredients;
- The Morrisons Community Champion donated various types of sports equipment which has brought much enjoyment to youth sessions;
- The kitchen has undergone an annual deep clean and plans are underway to reconfigure the storage in the kitchen;
- X3 Venue Assistants and x1 Youth Coordinator are due to start in post in September 2022. When all are in post, our Venue Assistant team will be back to full quota;
- New carpet tiles have been installed in the small upstairs meeting room giving it a clean, fresh appearance for hirers.



2. Challenges:

- The youth team has experienced incidents of challenging behaviour from a small group of young people. With the help and support from the local PCSO's and the Community Projects Manager, the situation has now been resolved. The young people involved have been issued cooling off periods and have been offered restorative meetings with the Youth Officer;
- A meeting with the local beat team, Youth Officer and Community Projects Manager will take place on 20th September 2022, to discuss incidents of anti-social behaviour and public disorder at, and in proximity to the Armadillo;
- Youth sessions are operating with a reduced staff team while recruitment is ongoing. The team has demonstrated amazing resilience to ensure the youth provision (indoor sessions/outreach) continues. THANK YOU TEAM ARMADILLO!
- X4 rounds of recruitment have taken place for the Senior Youth Coordinator position and recruitment remains ongoing.

3. Service Updates:

- A plan for staff resources to cover the period from 30th September until a new Senior Youth Coordinator is recruited, was circulated to Staffing and Governance Sub-Committee by email for feedback. Further updates on service provision will be circulated by email to the Environment & Community Committee when a forward plan is confirmed.

4. Youth Sessions Update:

- Due to insufficient staff resources, the Monday LDD sessions were temporarily suspended on 5th August 2022; they reopened w/c. 12th September 2022;
- Youth sessions in the building were on summer recess w/c. 29th August 2022 due to low staff resources. Instead staff undertook outreach in the community, to ensure Armadillo had a presence in the community, and while on outreach, staff engaged with 129 young people.

5. Youth Attendance Table

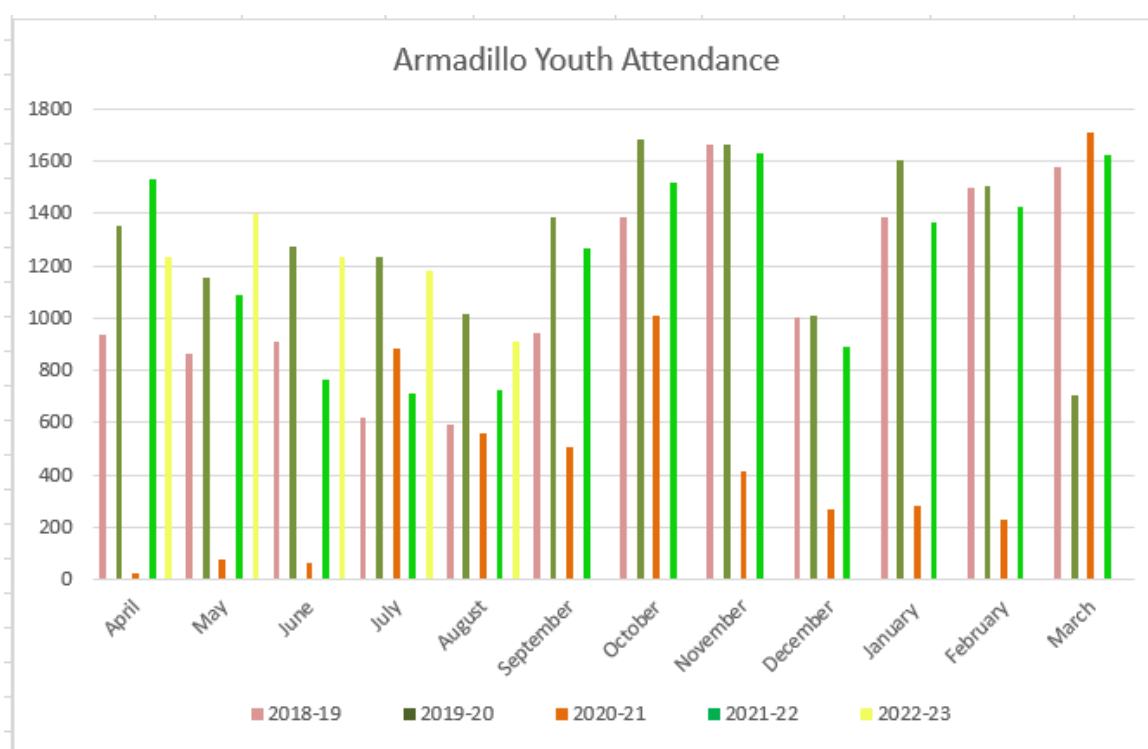
5.a. Data Since last E&C Committee report

Month	Attendance (young people attending and contacted on Armadillo-detached work, eg, not detached undertaken for YTC via LPW contract)
July	1183
August	912

5.b. Youth Attendance data analysis 2018-2022:

2018-19		2019-20		2020-21		2021-22		2022-23	
April	936	April	1351	April*	22	April	1528	April	1232
May	865	May	1153	May*	77	May	1091	May	1397
June	907	June	1271	June*	67	June	763	June	1234
July	617	July	1232	July**	886	July	712	July	1183
August	590	August	1014	August**	557	August	726	August	912
September	946	September	1386	September	509	September	1267	September	
October	1384	October	1684	October	1008	October	1518	October	
November	1662	November	1666	November	415	November	1630	November	
December	1001	December*	1006	December	270	December	890	December	
January	1384	January	1602	January	280	January	1364	January	
February	1495	February	1503	February	230	February	1426	February	
March	1576	March	706	March	1708	March	1622	March	
	13363		15574		6029		14537		5958

5.c. Youth Attendance bar chart, data analysis 2018-2022:



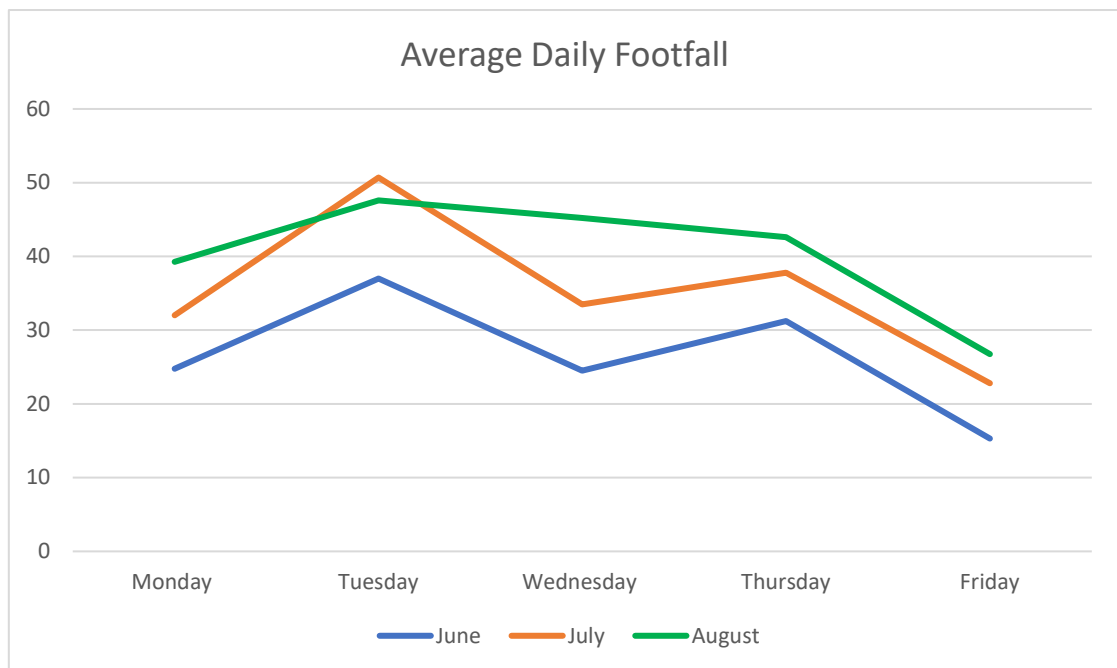


The Pop Inn Café

1. Successes:

- Footfall increase: Footfall has increased in August with 941 customers using the café compared to 624 customers in July. Tuesdays are the most popular day with the highest number of weekly attendees;
- Teacups: The café will be receiving new teacups / saucers to replace the old / worn-out ones. The purchase is being funded through the Management Committee red pot.

1.a. Footfall bar graph



2. Challenges

- Extreme weather: in July and August, the Pop Inn Café was closed on three occasions due to the red weather warning. This decision was taken in the interests of health and safety, of customers and volunteers.

3. Opportunities

- Age UK funding: a funding application has been submitted to fund a Pop Inn Café for £955, to fund x6 community lunch events, where attendees 'pay what they can'. It is hoped that the money raised, will create a sustainable fund for more events.

4. Finance/Business/Governance/Committee updates

- Management Committee: After 21 years, Richard and Pat Jordan retired as volunteers and members of the Management Committee. Our thanks and gratitude were given, with Mayor, Councillor Cheryl Kirby, presenting the couple with a lovely bunch of flowers and letter.



- Annual General Meeting: the next AGM is set to take place in October 2022. A date will be announced by 23rd September.

5. Dementia Café Session plans:

- As reported in the meeting minutes of Yate Ageing Better Health and Wellbeing Sub-Committee held on 11.08.22, officers are progressing the following:
 - Project delivery planning;
 - Volunteer recruitment;
 - Activity fundraising;
 - Resourcing of activities.



Yate & District Heritage Centre

1. Successes:

- holiday workshops proved to be successful, with a good blend of history and craft activities available to families. Using a gazebo on the green, YHC held activities outside and invited families inside to enjoy an activities table of traditional games. The workshop covered a history of seaside holidays and washdays. Attendees made Punch and Judy characters in the seaside craft workshops and bubble wands at the washday activity;



- A high proportion of summer visitors have been families, who have enjoyed a range of activities including the toys and games, bear trail and handling objects;
- Summer displays have been Indian Stories (This is your Heritage) ACE funded exhibition and a local history railway display downstairs. The oral history based Indian Stories marked the collaboration between YHC/YTC and South Glos Museums. As well as display based on the interviewees for the exhibition, it was an opportunity to incorporate mixed media exhibition content, including filmed oral history interviewees;
- The Bath Textile group have created a wonderful display of varied textile art based upon images of the Yate area from the collections. This is the first applied art display for some time and the first to fuse local history into the display;
- “Here Come the Romans” was our first history specific event since March 2020. The range of activities and skilled demonstrators proved popular with visitors. The issue of new SGC licencing guidelines did not affect the event too much.



2. Challenges:

- Hot weather reduced attendance numbers to exhibitions and events between June and September;
- SGC Street Trading licencing regulations have caused issues for free, community events. The best approach to managing access to future events (until the SGC licensing review, expected in November 2022) is to charge the minimum donation fee of 1p, to each attendee of the event. This approach will enable YHC to preserve the usual range of stalls and activities;
- A few key volunteers have permanently or temporarily left their volunteering roles at YHC. Some gaps in the volunteer rota have already been filled but this remains a challenge;
- A shortage of volunteers lead to venue closures in w/c. 5th September 2022;

3. Opportunities/Future plans:

- YHC has nearly purchased all necessary technology to undertake online streaming of talks and other events. It is hoped to introduce this in the Autumn;
- The Bath Textile display will enable us to reach new audiences and will support marketing opportunities for YHC, in geographical areas and areas of interest, further afield than normal. The blend of applied art and local history should ensure a unique display;
- A free review of the YHC Emergency Plan will be reviewed via Harwell (via the Trust)

4. Finance/Business/Governance/Committee updates:

- YTC have secured space for hire to the Friends of YHC storage, of brick-a-brak items used for fundraising, at Poole Court. A hire arrangement and charge will be managed by YTC's Finance department.
- Community Heritage Officer has rationalised the YHC storage to enable the Friends move to take place into the available space.

5. Service Updates

- Following the passing of Queen Elizabeth II, the Yate International Festival was cancelled and the Community Heritage Officer will negotiate reallocation of funding to a 2023 event.

5.a. YHC Visitor Figures (2022 to date)

Date	Public Visits YHC	Lectures	School holiday workshops	Other Outreach (tours, walks etc)	Education (loans boxes)	Digital (social media engagement)	Public events	Overall figures (all visitors)
01/01/2022	194	19	0	0	162	403	0	778
01/02/2022	106	35	26	15	26	407	0	615
01/03/2022	221	36	0	40	80	474	0	851
01/04/2022	131	15	73	9	90	649	983	1950
01/05/2022	100	60	0	21	90	515	0	786
01/06/2022	161	88	19	0	90	829	402	1589
01/07/2022	86	18	0	0	90	758	249	1201
01/08/2022	85	0	72	16	0	210	0	383
01/09/2022							0	
Total	1084	271	190	101	628	4245	1634	8153

MINUTES OF THE OLD YATE SUB-COMMITTEE MEETING HELD ON MONDAY 20th JUNE 2022 FROM 1PM – 2PM AT THE YMCA, STATION ROAD.

Attendees: Yate Town Councillors – Cheryl Kirby (Chair), Alan Monaghan and Chris Willmore (Vice-Chair).
Yate Town Council Officers – Community Projects Managers (LC & LR), Estates Manager and Finance Manager.

1. Election of Chair and Vice Chair of the Old Yate Sub-Committee

It was **RESOLVED** that Councillor Cheryl Kirby be elected as Chair and Councillor Chris Willmore be elected as Vice-Chair of the Old Yate Sub-Committee for the period of 2022-2023.

2. Apologies for Absence

Apologies of absence were received from Yate Town Councillors John Ford, Ben Nutland, Jane Price, Karl Tomasin and from local resident, Sue Walker.

3. Declarations of Interest under the Localism Act 2011

No declarations of interest were received.

4. Minutes of the Old Yate Sub-Committee Meeting Held on 5th May 2022

The minutes from the Old Yate Sub-Committee meeting which took place on 5th May 2022 were **NOTED**.

5. The ‘Welcome Back Fund’ and Old Yate Queen’s Platinum Jubilee Projects

It was **NOTED** that the final project financial sign-off from the High Streets Team at South Gloucestershire Council is awaited.

The Welcome Back Implementation Update Report was **NOTED** (Appendix 1) and the following updates on items featured therein were **RECEIVED**:

- The Queen’s Jubilee Black Commemorative Bench will be installed outside of the Station Road Halls, at an angle along the hedge, as agreed by the Estates Manager.

The first car parking space is to be reduced in size and a yellow hatched box to be line marked (at the same time as the rear car park is line marked), to ensure pedestrians have a sufficient amount of safe space to use the bench and access the walkway to Eggshill Play Area;

- it was **RESOLVED** to remove the jubilee bunting and flags on display on Station Road and other YTC buildings, at the end of August or sooner if:

- Her Majesty the Queen should pass;
- bunting is required for other YTC events.

It was further **NOTED**, Whirlpool contractors require copies of YTC flagpole surveys (yet to be undertaken) before confirming they can support installation of the remaining flagpoles onto YTC buildings.

6. Old Yate Projects Progress Update

It was **NOTED** further to the decision taken at the Old Yate Sub-Committee Meeting in May 2022, to spend £9,600 of the Old Yate budget, the Estates Manager has raised orders to the total of £9,600 with PG Russell, to be taken from the available budget of £10,000.00 (leaving £400.00 of unspent budget) to:

- take metal fence down and put fence back up, from Eggshill Playing Field to corner of Parish Hall extension gate. Cut off concrete bollards and break up the pad of concrete to the total of **£2,750.00**;
- remove and dispose of ivy bushes, remove and old fence. Supply and erect a new border fence between the YMCA and neighbouring resident property, at a cost of **£6,850.00**.

It was further **NOTED**, the Finance and Governance Committee agreed at the advisory meeting on 14th June 2022, to allocate £6,164.79 CIL funding to the Old Yate Strategy Budget, increasing the project budget to £6,564,79 + £125.41 YMCA Kitchen project budget = £6,690.20, to achieve the following:

- Self-Closing Accessible Play Area Gate (up to the cost of £1,500)

It was **NOTED**, costs to supply and install a self-closing play area gate, are being sought.

- Parish Hall and YMCA Old Mill Doors Street Art Murals

It was **NOTED** that the Community Projects Manager (LR) is coordinating site meetings with mural specialists, to gain costs for project to paint the 3 external surfaces:

- Side of Parish Hall;
- External wall of extension on Parish Hall;
- Rear Old Mill doors on YMCA.

- Jubilee Artwork Canvas Outline

It was **NOTED**, the Community Projects Manager (LR) contacted 'RUSK' (supplier of street art at Kingsgate Park and Street Artist Luke Palmer, to establish a cost to

provide a Jubilee themed outline, on canvasses to be displayed in the YMCA on completion.

A response is waited.

iv. Letterpress workshop at Yate Rocks!

It was **NOTED**, an order has been raised to the total of £400.00, for the Letterpress Workshop. Letterpress bike will attend Yate Rocks! to deliver a public artwork activity.

v. YMCA Replacement flooring in the main hall at a cost of £2,200.00 (Laminate Vinyl Tiles, as installed at Armadillo in 2022)

It was **NOTED**:

- Estates Manager will raise an order up to the value of £2,200, to progress Laminate Vinyl Tiling in the main hall. Works to be scheduled around existing hirers, to prevent disruption to bookings;
- updated pictures of the hall, with the new flooring, to be taken and included within the venue hire documents.

vi. Supply and install a baby change unit in the accessible toilet, up to the cost of £130.00

It was **NOTED**, costs are being sought and works will be scheduled shortly.

vii. Supply and install 1 red toilet seat in the female toilet up to the cost of £60.00

It was **NOTED** that costs are being sought to supply and install 1 red toilet seat in the female toilet.

viii. Branding and marketing up to the cost of £150.00

It was **NOTED**:

- The Old Yate Heritage Trail features key sites of interest (shops, businesses etc) on Station Road.
- Community Projects Manager (LC) is reviewing the existing venue hire documents (used to market the Old Yate venues), to consolidate and redesign venue hire marketing into one document, to increase visibility in the community.

It was **RESOLVED**, a draft version of hire paperwork be prepared and circulated with Old Yate Sub-Committee Members, before the next Sub-Committee meeting (to be doodled for mid-August) for Member feedback.

7. Old Yate Heritage Projects

a. Heritage Trail

It was **NOTED**, the following items have been completed:

- Identifying key historical sites along the Station Road Corridor (inc. Whirlpool), to create a Heritage trail of historical information relating to the sites. To provide A boards/shop window posters for the participants in the Old Yate area. To release and publicise the trail around the time of the Queen's Jubilee and aim to keep trail in place until 31st August 2022 (excluding Whirlpool trail point which can stay in situ for as long as Whirlpool see fit). Participants included:

A Boards:

- Taylors;
- Andrews;
- Co-Op Funeral care;
- Hunters;
- Edison Ford;
- Jan's Sandwich;
- Hollisters;
- Connells.

Window Posters:

- Motor Aids;
- G&N Barbers;
- Terry's Cycles;
- Kelly Bros;
- Sprint Print.

Businesses that were offered participation that did not respond:

- Pieces;
- The Candle;
- Gatehouse;
- Woodruffs;
- Esso;
- Rowe Vet;
- Yate Windows.

- Whirlpool were supplied with key information and images of the site over the last 100 years. Whirlpool will use images and information to create/ print/ display boards to their site boundary fence when ready;
- Creation of a poster and community map (with QR codes at each point of interest) to encourage visitors to complete the trail, to visit the businesses on station road, whilst reducing their impact on the environment and improving their health through walking;

It was further **NOTED**:

- X1 A Board was faulty and that a refund has been requested, reducing the total number of available 'A Boards' to 9.
- Support for trail promotion has been sought from stakeholders in the Station Road Community via local resident Sue Walker.

It was **RESOLVED** to progress:

- i. Reallocating the refund of x1 A board to cover the cost of framing a key historical image of the of YMCA being built, for permanent display in the YMCA;
- ii. Distribute the x 9 'A boards' between Yate Town Council owned venues for ongoing use once the trail concludes end of August as suggested below:
 - Pop Inn Café;
 - Armadillo Youth Venue & Café x2;
 - YMCA;
 - Parish Hall;
 - Poole Court;
 - Heritage Centre;
 - Sunnyside Bowls Pavilion;
 - Kingsgate Park Workshop.

b. Heritage Exhibition at the YMCA

It was **NOTED**, the YMCA Heritage Exhibition trail posters have been installed.

A discussion about the Heritage Trail took place and it was **RESOLVED** that the Community Projects Manager (LR) is to coordinate progressing the following actions:

- Obtain a cost to supply foamex board versions of the trail posters on display inside of the YMCA and establish whether they can be on display outside of the building long term for public viewing;
- Ask Edison Ford if they would be happy to house a foamex board in the flower bed and if yes, explore costs to provide this;
- Make contact with SYBA (Sodbury and Yate Business Association) to ascertain whether they can house a trail poster within their noticeboard on site at Yate Train Station;
- Make contact with the Yate Station Master and GWR to explore the possibility of funding foamex display boards to be attached to the railings at the Station;
- Ensure the Old Yate Heritage Trail to remain available online via the Yate Town Council Website once the community trail has been removed at the end of August;
- Make contact with the Ladden Garden Village Sales Office to send them a promotional poster of the trail and explore whether copies of the trail posters, could be displayed along the fence of the Ladden Garden Village Community Building to raise awareness of history of Yate to new residents;

- Send the promotional poster for the trail to Hywel Snook to consider including within new resident packs given out at Ladden Garden Village and ensure a copy is on display in the Yate Town Council noticeboard on site;
- Contact with Yate Shopping Centre to explore whether they would be able to display the trail temporarily in an empty shop on site.

8. Old Yate Action Plan and Priorities

a. YMCA – Works in Progress

It was **NOTED**, the following actions are being progressed at the YMCA:

- The Community Projects Manager (LR) will contact Kathryn Leeming at South Gloucestershire Council, to establish estimated timeline of obtaining the Bee artwork for installation in the YMCA rear garden;
- Estates Manager to work with Finance Manager to amend the existing YTC noticeboard at the Parish Hall to reflect the content of both the Parish Hall and YMCA;

It was further **NOTED**, the installation of a new hire promotional banner on the front of the YMCA is complete and no further action is required.

b. Additional Actions – Funding and Research Dependent

It was **NOTED**, the following actions will be explored imminently:

- Seek SGC Member Awarded Funding to cover the cost of x2 external accessible ramps for the side and rear entrance (estimated at £2000.00);
- Finance Manager to explore funding the 'Welcome' sign (amending the Parish Hall Noticeboard to reflect covering both venues), from any available funds in the Internal YTC 'Noticeboard and Signage' budget up to £2,500;
- Make contact with South Gloucestershire Councillor Ruth Davis, to establish more information about outdoor and indoor mobility scooter shelters, as an existing scooter user. To contact Pearce Brothers – Shop Mobility, to explore the possibility of sponsorship for a mobility scooter shelter, for use at all three Station Road Halls and an outdoor mobility scooter shelter at Cranleigh Court Shops;
- Install an Electronic Vehicle Charging Point outside the Parish Hall

The below update from NALC on providing public charging points on council land was **NOTED**:

Can councils provide EV charging points in council car parks?

7. Section 111 of the 1972 Act gives a local council the power to do anything “to facilitate, or is conducive or incidental to, the discharge of any of their functions”. Car parking is a function of a local council so it could use this power as incidental to that function in respect of parking it provides for electric vehicles. The section 111 power can be exercised “whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or rights”.

This would allow a local council to purchase and install charging points. However, section 111 does not allow a local council to raise money and therefore it cannot charge for the supply of electricity, but it could lease the equipment to a suitable provider for the provider to supply and charge for the electricity.

A further discussion about the installation of an Electronic Vehicle Charging Point outside of the Parish Hall took place and it was **RESOLVED** that the Community Projects Manager (LR) to make contact with ‘Revive’ (*Revive is a publicly owned EV charging network created to meet the needs of the West of England*) to explore the possibility further and report advice back to Members for further consideration before agreeing the way forward.

It was **NOTED**, the following actions will be progressed subject to securing additional funding:

- v. Progressing a Streetcare Station Road Deep Clean until an outcome of discussions between Estates Manager and Streetcare to identify tasks Streetcare could undertake as part of their community giveback days. If cleaning Station Road corridor is rejected, Members will further consider the estimated cost which would be £750 for the highway cleanse, plus £80 for each item of graffiti, with an additional £460 to take in the private forecourts;

No further update from South Gloucestershire Council regarding the Community giveback days in June has been received.

- vi. A female toilet refurbishment to be undertaken at the YMCA, subject to obtaining external funding in the future;
- vii. A review of parking at Station Road Halls be revisited at a later date if required.

9. Date of Next Meeting

It was **NOTED** that the next Environment & Community Committee meeting will take place on 19th July 2022.

It was agreed that the next Old Yate Sub-Committee meeting will be doodled for mid-August.

Welcome Back Implementation Update Report – June 2022

a. Hexagonal Recycled PPE Planters

Number of Recycled PPE Hexagonal Planters	Location	Update
4	Along the front fence (inside the border) at Whirlpool	Estimated to be delivered to Whirlpool by week commencing 20.6.22
2	Abbotswood – to be agreed by Estates Manager	Estimated to be in place by week commencing 20.6.22
4	Along the Station Road Corridor including Cranleigh Court Shops– to be agreed by Estates Manager	Pending license requests with South Glos Council.

ii. Abbotswood Benches

To **NOTE** that:

- The x3 Wybone Moulded Plastic benches have been installed;
- The x1 Black Steel Queen’s Jubilee Commemorative Bench has arrived and installation estimated to take place week commencing 20.6.22.

iii. Lilac Queen’s Jubilee Picnic Bench – YMCA Rear Garden

To **NOTE** the lilac bench has arrived and installation estimated to take place by week commencing 20.6.22

iv. Queen’s Jubilee Black Commemorative Bench

To **NOTE** x1 Queen’s Jubilee Black Commemorative Bench has been delivered and will be installed at the front of one of the Yate Town Council Station Road Venues (Parish Hall or YMCA), location to be agreed by Estates Manager week commencing 20.6.22;

v. Additional Benches – Station Road Corridor

To **NOTE** that the bench outside of J.Hollisters will be removed estimated week commencing 20.6.22.

To further **NOTE** that the Estates Manager is working with the Licensing department at South Glos Council, to agree installation of x3 new benches at the following locations agreed by the Sub-Committee:

- Near to the totem pole opposite side of the road to J Hollisters (to replace unsafe bench being removed);
- Outside Whirlpool fencing;
- Near to the interpretation board at the Lozenge Roundabout.

vi. Hanging Baskets

To **NOTE** some baskets have been delivered to residents and businesses along Station Road and the remaining baskets will be distributed imminently.

To further **NOTE** that a list of locations of hanging baskets, will be put together once the final hanging baskets have been installed.

vii. Orchard Trees at the YMCA

To **NOTE** the trees will be planted at the bottom of the YMCA rear garden and the other side of the fence in Eggshill Play Area once the fencing works have been completed on site.

viii. Jubilee Bunting

To **NOTE** that the Estates team successfully installed lilac and silver community celebration bunting on YMCA, fence line to Eggshill Play Area, Parish Hall, Whirlpool and Heritage Centre.

To **DISCUSS** and **AGREE** when the bunting funded by the Welcome Back Fund should be removed from Station Road and Yate Heritage Centre.

IX. Flagpole Installation

To **NOTE** that x2 flagpoles have been installed on site at Whirlpool.

To further **NOTE** that an order has been placed for £350.00 to be funded from the buildings maintenance budget to instruct surveys to be undertaken at the following Yate Town Council Venues to confirm next steps regarding erecting flagpoles:

- Armadillo Youth Café and Cinema;
- YMCA;
- Parish Hall;
- Yate Community Association;
- Sunnyside Bowls Pavillion;
- Pop Inn Café.

Minutes of the Yate Town Council Yate Ageing Better Health and Wellbeing Sub-Committee Meeting held on 11th August 2022 from 10am until 11.30am at Poole Court

Present

Yate Town Councillors – Sandra Emms, Cheryl Kirby, Jane Price, Karl Tomasin and Chris Willmore.

Yate Town Council Officers: Community Projects Manager, Community Projects Officer.

1. Election of Chair

RESOLVED Councillor Cheryl Kirby was elected as Chair of the Yate Ageing Better Health and Wellbeing Sub-Committee and Councillor Jane Price was elected as Vice-Chair of the Yate Ageing Better Health and Wellbeing Sub-Committee.

2. Apologies for absence

No apologies for absence were received.

3. Declarations of Interest under the Localism Act 2011

No Declarations of Interest under the Localism Act 2011 were received.

4. Wellbeing supportive café at the YMCA

The following items were received and **NOTED**:

- Officer report received at the Finance and Governance Committee meeting on 26th July 2022, and resolution taken;
- Example of Yate Town Council funding agreement, awarded to a wellbeing partnership.

A discussion took place, and the following was **NOTED**:

- Service Level Agreement is the most appropriate format for an agreement for the Together In One Accord (TIOA) funding agreement;
- The TIOA agreement:
 - 6 months to start with, while group establish service and community need;
 - Include clause referencing the need to compliment other Warm Welcome and community health and wellbeing projects/initiatives, including those facilitated by community groups such as The Candle, food security projects/ services, churches/ church groups;
- It is important that the Warm Welcome offer in Yate be consolidated into one offer/ schedule, so information is easily accessible to the public;

- There is a gap in provision for children/young people, between the end of school and start of evening after school/extra-curricular/youth activities. Officers to explore:
 - Utilizing Armadillo for use by schools/community groups/ churches e.g. use of cinema for after school screenings;
 - What provision is available for children/young people at school, after school hours end?;
 - What provision does LPW have available?

A discussion took place and the following was **RESOLVED**:

- Officers to draft a letter outlining a grant/hire offer to TIOA; Councillors Cheryl Kirby and Sandra Emms to proof-read, to include the following information:
 - availability of YMCA for use by TIOA;
 - offer to grant fund hire of the YMCA up to a maximum of 4 sessions per week, at available times;
 - to secure YTC offer, TIOA agree to partner with the “Warm Welcome” project, supporting the Warm Welcome objectives via the TIOA/YTC grant funded provision. The TIOA agreement should support YTC Yate Ageing Better, Health and Wellbeing initiatives, where joint ambitions and priorities are identified;
 - The TIOA provision should be open access provision, in the style of a “community HUB”;
 - Activities provided under the agreement with YTC should not be related to religion; hire for religious activities is possible under a separate / standard hire arrangement;
 - TIOA activities cannot involve the sale of goods; if sales of goods are a key part of the TIOA provision, the charity should adhere to South Glos Council, Street Trading Legislation;
 - If the TIOA provision involves the preparation of food, TIOA are encouraged to provide Food Hygiene training for volunteers;
 - if TIOA accept YTC offer for hire of YMCA (and associated conditions) YTC will progress procurement of domestic dishwasher and fridge (subject to utilities assessment of dishwasher. Concerns were **NOTED** for installation of dishwasher, potentially causing damage to the new kitchen if it cannot be installed by/near existing plumbing);
 - opportunities and limitations of PRS & motion picture license for YMCA be investigated by Community Projects Officer, if TIOA confirm if licenses are suitable/required;
 - TIOA should work with Yate Ageing Better Health and Wellbeing Sub-Committee to consider the long-term sustainability of the service beyond year 1.

5. Pop Inn Café Memory Café Project

5.1 The following was **RESOLVED**:

- a. Project Aim

To increase social and supportive activities in the community, for people with dementia.

b. Project Objectives

- i. To deliver x1 Dementia Café Session per month, last Friday of the month, between 1.30pm-3pm, facilitated at the Pop Inn Café (PIC).
- ii. To recruit a group of Yate Town Council “Dementia Volunteers”, to be trained as Dementia Friends (trainer to be identified during planning phase), to provide a robust volunteer resource for the Dementia Cafe project (and future YTC dementia projects), reducing the need for PIC volunteer and YTC staff resource, to deliver dementia sessions.

YTC staff resource will concentrate on volunteer management, activity planning, session supervision and networking/
partnership development;

- iii. To provide a minimum of x1 activity per session. Activities could include a combination of:
 1. paid for activity providers;
 2. activities/services donated by the community;
 3. a “hosted” session, where activities are provided by a key organization working with dementia in the community e.g. Alzheimer’s Society.
- iv. To provide complimentary refreshments to Dementia Café customers and carers e.g. tea, coffee and food item (e.g. cake, biscuits, fruit etc), where possible, to be funded by an external partner or by fundraising if possible. If not, to be funded by YTC from Yate Ageing Better Health and Wellbeing (YABHW) budget.

The following officer feedback was received and **NOTED**:

Volunteer recruitment for the dementia session has been a key challenge; volunteers have come forward but do not meet the minimum age requirement (50years+) to become a volunteer at the PIC.

Dementia café is a Yate Town Council project, as part of the YABHW initiative. Dementia café is planned to be facilitated at the PIC however, it is not a PIC project or service. As a YTC project, the dementia café has potential to adapt and respond to business and community need, and future partnership opportunities. If the dementia café was a PIC project, its opportunities and responses are limited by location, PIC volunteer resources, and the Management Committee Constitution which requires volunteers be aged 50years+.

Removing restrictions on volunteer age (for this activity only) will provide volunteering opportunities to the wider community, to include those that would like to volunteer to support people with dementia, and their carers, who are under 50years old.

NB the ethos of PIC remains unchanged. The PIC Management Committee have been advised of the dementia cafe sessions and are supportive. The committee will be further advised of the delivery plan, once a draft is in place.*

5.2 Schedule for Delivery:

It was **NOTED** that where there is volunteer capacity, the schedule for delivery (outlined below) should be brought forward, to provide social and supportive activities in the community for people with dementia, sooner than March 2023, as support for people with dementia is needed as soon as possible e.g. during the winter months.

5.2.a. Timeline

The following was **RESOLVED**:

Phase/Timeframe	Objectives
Phase 1 August – December 2022	Project delivery planning Volunteer recruitment Activity fundraising Resourcing of activities
Phase 2 January 2023 – March 2023	Formalise plan for activities Formalise volunteer rota Volunteer training Marketing of project launch and opportunities for volunteering/ delivery partnerships
Phase 3 March 31 st	Project Launch
Phase 4 April 2023 – March 2024	Evaluation and review, ongoing monthly reflection to inform forward planning e.g.: <ul style="list-style-type: none"> • project aims • attendance • successes • challenges • opportunities • customer feedback
March 2024.	Annual review – revisit plan to date, plan for provision changes/ project development/ future opportunities

5.2.b. Budget for Café Resources

The following was **RESOLVED**:

- fundraising for activities and refreshments should prioritise opportunities via community networks/external grant funding;
- YABHW budget can be utilised, if budget remains following the TIOA agreement.

For further investigation by Officers:

- Gift aided public donations – how can it be made easy for people to give to community causes? Could a charitable partnership support donations?

6. Consideration of Impact on Decisions on Climate and Waste

The following considerations of impact on climate and waste, following decisions taken by the Sub-Committee during this meeting were **NOTED**:

- Installation of a dishwasher at YMCA and associated energy/water use;
- Could the local Bike Hub support activities at the dementia café?
- The Warm Welcome initiative/TIOA agreement supports the reduction of energy used in heating private homes;
- “Charity” food could be donated to the dementia café preventing food waste to landfill.

7. Date of Next Meeting

Doodle to be circulated for the next Sub-Committee meeting, likely to take place in September 2022.

TEAMS MEETING WITH KAREN HAYES (SGC PROW OFFICER) & COUNCILLOR CHRIS WILLMORE HELD ON 5TH SEPTEMBER 2022.

PRESENT: Karen Hayes (SGC PROW Officer)

Councillor Chris Willmore

Town Clerk

Discussion took place further to the Town Council email to Debbie Finch at SGC on 22 July in relation to PT 7204 – LYA 45 (part) – Tanhouse Lane, Yate – Public Path Diversion Order:

- If the order remains opposed by YTC, it will go to a public inquiry so the best outcome would be to find a mutually agreeable solution to issues raised.
- It was **NOTED** that YTC has no issues with parts of the route labelled A – B but once the route hits 'B', problems are encountered as the existing drop kerb crossing points do not align with the diversion, and there are no islands.
- Yate Town Council to be assured that users will be able to cross both roads safely – dropped kerbs and a refuge spot will be needed.

ACTION: SGC's PROW Officer to:

- obtain final drawings for that junction so that YTC can review and consider whether the objection in place still stands or whether it can be withdrawn.
- Look at the planning consent and confirm that it is all being adopted (e.g., where it comes in at point 'A')
- The route labelled C, D and E is an issue for YTC, and could have been sorted in a straightforward and safe manner, by installing an additional dropped kerb. Alternatively, a different route from B/C across open space to F could be considered. However, what is being proposed means that people will be required to cross x2 main roads instead and YTC does not support this as it is the least safe route.

ACTION: SGC's PROW Officer to feedback YTC comments.

- The route around F, G and H may be problematic in terms of slope/gradient and therefore YTC is concerned regarding disability access.

ACTION: SGC's PROW Officer to confirm that this area of the route is disability accessible.

- There is a 'dog leg' at 'M' – with people having to cross multiple junctions/cul-de-sacs which is the least safe route.

ACTION: SGC's PROW Officer to feedback YTC comments.

It was **NOTED** that YTC considers that parts of the proposed route are defective and would therefore welcome solutions to the issues that remain (e.g., two junctions where it crosses roads and also, the sloping issues) and an understanding of what is being done around the pinch point areas. Until such time as YTC receives confirmation of a workable, safe and feasible route (which may involve a route along the open space, crossing at the platform, then along the hedge/wider open space (where very little levelling work would be required), away from housing, onto the platform at the northern end and then out onto Tanhouse Lane), YTC's objection will remain in place. SGC's PROW to report back in due course.

Other points discussed:

- LYA50/9 – goes across diagonally. There are no dropped kerbs at all.

ACTION: SGC's PROW Officer to feedback YTC comments.

- LYA15/10 – dog bite incident which has been logged with the police.
- Stiles – Matt Lipton and Estates Manager are liaising regarding relocation of x2 stiles into desire lines (where hedgerow is frequently broken) on the Common football pitches.
- Runway area – has been dug up.
- Eastfield Drive - Councillor Willmore to chase Barratts for brambles to be cut back and to cc SGC's PROW Officer.
- Gravel Hill Road tarmac – verbal update relayed.

MEETING WITH KAREN HAYES (SGC PROW OFFICER), RYAN PRICE (TECHNICAL PROJECT MANAGER, BARRATT HOMES) & COUNCILLOR CHRIS WILLMORE HELD ON 23RD SEPTEMBER 2022, POOLE COURT FROM 2.15PM – 3.30PM.

PRESENT: Karen Hayes (SGC PROW Officer)

Ryan Price (Barratt Homes)

Councillor Chris Willmore

Deputy Town Clerk

The following items were discussed;

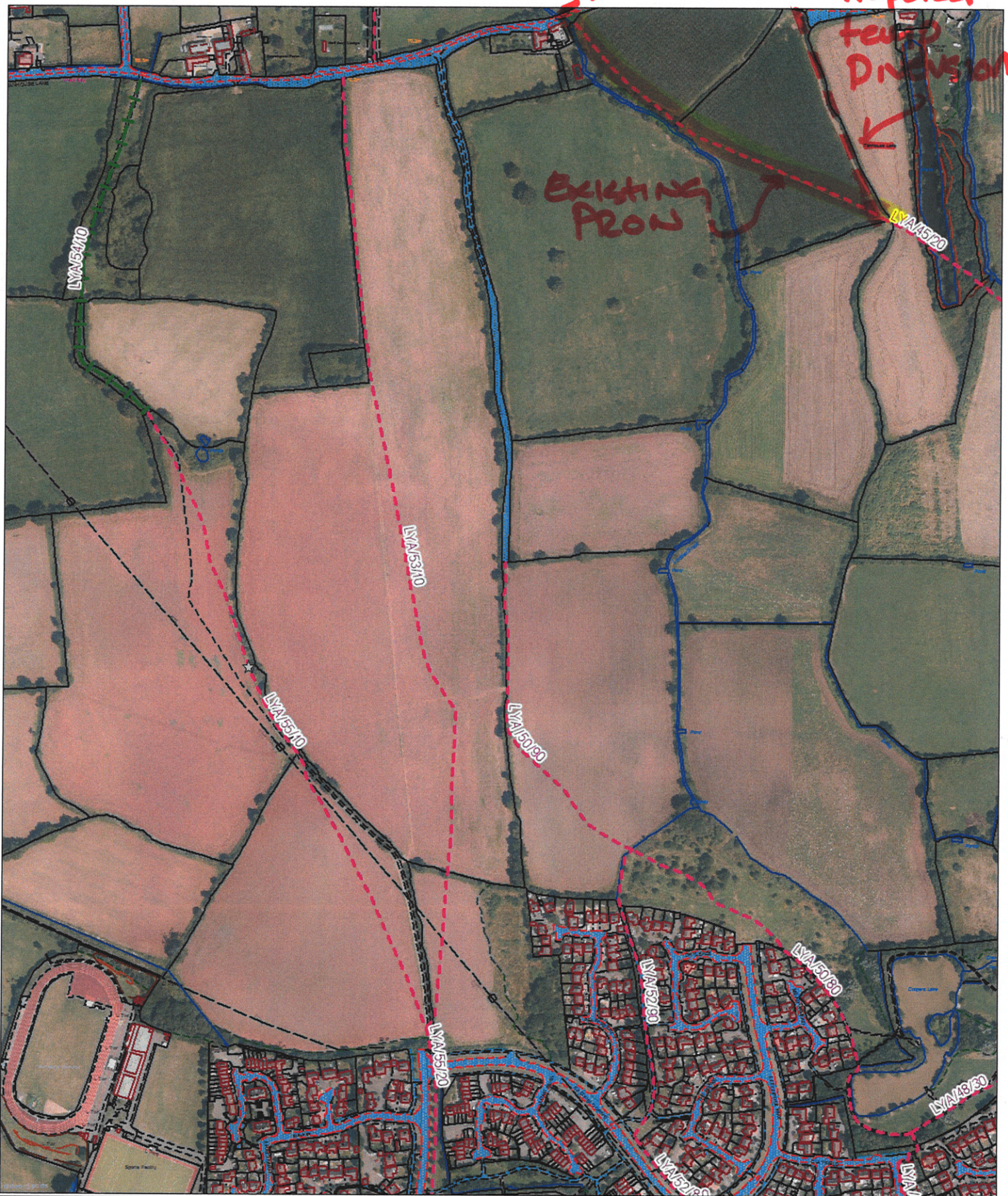
a) PUBLIC PATH DIVERSION ORDER LYA45 (part)

Discussion took place further to the Town Council email to Debbie Finch at SGC on 22 July in relation to PT 7204 – LYA 45 (part) – Tanhouse Lane, Yate – Public Path Diversion Order and further to the meeting held on 5th September 2022 with SGC PROW Officer.

It was **NOTED** that the original Diversion order is to be withdrawn and an alternative route (Appendix A) was **AGREED** as an acceptable alternative by all present. The Technical Project Manager, Barratt Homes, will arrange for architect's drawing to be forwarded to Yate Town Council and then reapply for Public Path Diversion Order which will follow the usual consultation process.

b) LADDEN GARDEN VILLAGE

- It was **AGREED** that the Technical Project Manager, Barratt Homes, would forward a broad phasing plan/handover time line plan to Councillor Chris Willmore to enable clearer communications with residents so that issues can be reported at the correct time;
- It was confirmed and **NOTED** that safety audits 1 & 2 are completed at the correct stages and safety audit 3 completed at completion of each phase;
- It was **AGREED** that Yate Town Council will write to South Gloucestershire Council Highways team to request an update on the position of the Traffic Regulation Order for the 20mph Zone in Ladden Garden Village. It was also suggested that extending the 20mph Zone to the existing Brimsham Park approach roads would be a sensible addition to the application. (Technical Project Manager, Barratt Homes, to take forward).



Public Rights of Way Section

Council Offices, Badminton Road, Yate, BS37 5AF
Tel : 01454 863784

PROW

- Footpath
- Bridleway
- Restricted Byway
- Footpath
- Byway

PLEASE NOTE:

The precise line of a right of way can only be determined by referring to the Definitive Map (at 1:10560 scale).

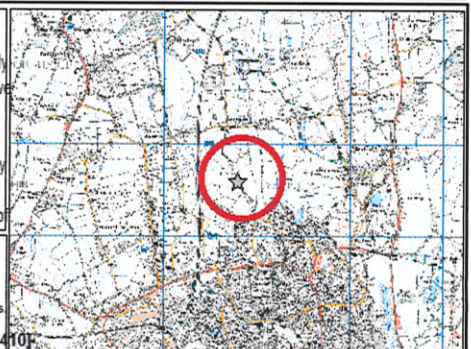
The Council can accept no responsibility for any error or inaccuracy which may arise from the transposition of the rights of way Definitive Map to a different scale.

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Scale 1 : 5000 at A4



List of Outside Bodies with Yate Town Council Representatives

To **NOTE** minutes received from outside bodies were circulated to Members with a request to advise if they wish to discuss matters contained therein.

Name of Outside Body	Meeting date	Date minutes Circulated	Date of next meeting
Abbotswood Action Group - Dissolved May 2022 <i>Alex Swatton remains as Com Dev Worker for Abbotswood & Cranleigh Court</i>	26.04.21 AGM	Minutes not yet received	22.09.21
Community Engagement Forum	20.1.22 14.04.22	10.02.22	
Fairtrade South Gloucestershire	16.03.20		
Friends of Brinsham Park	30.11.21	Minutes not yet received	
Friends of The Common	19.05.20	Minutes not yet received	tba
Friends of Kingsgate Park	22.11.21 13.03.22 27.06.2022 (AGM)	11.02.22	tbc
Friends of Ridge Woods	15.01.20 05.05.21 (AGM)	Minutes not yet received	tba
Frome & Ladden Vale Environmental Link	19.03.20	Minutes not yet received	tba
Hanson Liaison Committee	11.11.2021 6.10.22		tba
Healthwatch South Gloucestershire from 1.10.19 contract taken over by Healthwatch North Somerset	Not yet advised	tba	tba
Heritage Centre Extension Working Group – <i>This group reports under Heritage Centre Officer's Report</i>	tba	n/a	tba
Priority Neighbourhoods – Yate & Dodington Community Lead Group	13.05.21 18.11.21	15.11.21	tba
River Frome Forum (New) <i>(inc River Frome reconnected & Avon Frome partnerships)</i>	07.04.22 7.07.2022	Minutes no yet received	

Shopmobility	03.12.20	Minutes not yet received	tba
Sodbury & Yate Business Association	15.12.21		tba
South Gloucestershire Community Cohesion Steering Group (added 25.6.20)	tba	n/a	tba
South Glos Dementia Alliance	This group is active but does not circulate minutes.	None received	tba
South Gloucestershire Museums & Heritage Partners	05.06.19 24.03.21 6.10.21	Minutes not yet received.	
South Glos Youth Housing (SGYH) "As of Wednesday 3rd June 2020 SGYH will no longer be in the Yate and Chipping Sodbury area (only based at Parkview Kingswood). A company by the name of CCP will be based at Southwold House and Andrew Millman Court."	Updates requested but not forthcoming		tba
South Gloucestershire & Learning Partnership West	tba		tba
Town and Parish Council Forum	05.04.22 13.07.22	Circulated 12/7/22	
Yate Community Association			tba
Yate & District Twinning Association	1.10.21 7.10.22 AGM		
Yate Children's Advisory Centre	Advisory Boards meetings postponed until further notice	n/a	n/a
Yate Oral History Group	09.01.20 13.02.20 13.1.22	Minutes not yet received	
Yate Community Plan	01.03.21 02.03.22	23.03.21 10.03.22	tba
Yate Genieri Link	20.07.22	Circulated 29/7/22	7.9.22

Yate Town Centre Strategy Group	31.1.22 24.10.22		
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South Gloucestershire Council is currently consulting on its Pharmaceutical Needs Assessment for 2022 – 2025; stakeholders are invited to review and comment on the draft PNA before it is finalised and published – Closing date 8.9.22

<https://consultations.southglos.gov.uk/PNA22>

1. We are concerned that rapidly growing communities around Yate like Pucklechurch, Wickwar or Charfield have no pharmacy.
2. The review focusses on access for the 97% who it says are within a 10 minute drive, a 15 minute walk or a 20 minute public transport journey. Our concern is about the residents in our town who do not have access to a bus within walking distance of their homes, and live too far to be able to walk to the shopping centre. As bus services contract, this is a growing number. They are disproportionately elderly and disabled residents who cannot drive, and cannot walk for 15 minutes. As the equality assessment reminds people, these are the very people most likely to need to access pharmacy services. They are also, as the equality report points out, the people who are least likely to be able to access on line services. We note that the surveys that informed the decisions making were done via a webbed questionnaire, so the responses will have underrepresented these groups. We are deeply concerned the proposals say nothing about how to improve services to this most precarious grouping, which represent a significant percentage of our population.
3. Our second major concern is in relation to the inaccessibility of vaccination identified during the covid vaccination roll out. This was done via GP surgeries, but the part of Yate which has the oldest, most disabled and economically less affluent community found that it's surgery, as a branch surgery of a chain based Downend was not providing the vaccination locally. No other surgery in Yate could provide the vaccination, and there is now no longer a bus to get them to the Downend surgery (or even to Downend) so if they did not drive, people went unvaccinated or had to get a taxi to Downend. The issues of transport and access are not wholly about rural areas, as this is an urban problem. There is a pharmacy at Abbotswood, but they were not authorised to help. This needs resolving.
4. The strategy contains a lot of data about need and deprivation, and provides helpful maps of localities of need. However, when it comes to looking at provision if only looks across the whole of each zone, and does not look at the particular challenges people in the LSOAs which are most likely to be disabled / elderly / in poor health or poverty to ask the question - do THEY have access to services within what for them would be a reasonable distance of their home. Surely, that is the question we should be asking if we want to address health inequality.

5. We have had experiences of problems with out of hours/ holiday provision, in particular at weekends and out of hours - the pharmacy at Tesco whilst open long hours is not easy to access as even if you park right by it involves use of the travellator etc and is not always available. An improvement would be an easily accessible on line directory that shows the nearest OPEN pharmacy at any time, using googlemaps or some equivalent on line tool.

6. Whilst the non-availability of some specialist services in ONE locality might not be a problem, to have zero availability of some of the specialist services anywhere in South Gloucestershire is a problem. Because the review wholly focuses on the localities separately, it does not identify the cumulative impact.

In relation to some of the specialist services, which were provided in Yate and no longer are, it does not explore the problem of alternative access, and simply says there is not a problem. We used to have a stoma appliance service for example, which was well used, indeed better used than the only one in South Glos, yet its loss is dismissed

On-street Residential Charging Scheme (ORCS) - Consultation Notification Letter

<https://consultations.southglos.gov.uk/EVchargers/consultationHome>

Response submitted to SGC 28/7/22

“Whilst we agree that 2 charging points are currently sufficient for now, we are certain that more will be needed as EV use spreads in the area due to the difficulty of home charging in this locality, given the Radburn design.

We would like to stress that this is an area of high social need, with relatively low incomes. People may not be able to charge vehicles at home and therefore the prices on these new charging points needs to match home charging prices, and not be the high prices charged elsewhere.”

Climate and Planet Commitment

To **NOTE**:

1. **Electric Vehicle (EV) Charging**

A meeting took place between Christina Wilson (Principal Project Manager for South Glos Council Department for Place), Cllr Chris Willmore and the Community Projects Manager on 18th August 2022.

To **NOTE** notes from the meeting:

- SGC REVIVE community EV charging scheme is in its early stages, and much further behind other local authorities;
- SGC has no current plans to work with Town and Parish Councils (T&P) to identify locations on their land, for EV installation, as part of REVIVE scheme. SGC is concentrating on installation of EV on SGC land only, in later phases T&P partnerships may be explored;
- If T&P want to install EV, they could apply for On-Street Residential Charge point Scheme (ORCS), for up to 60% funding (capped at between £7500-£13,00 depending on supply complexity) towards capital costs. To be considered for ORCS funding T&P must:
 - Offer land in a residential area that lacks off-street parking;
 - Ensure charge points are available to residents for free overnight use, between 6pm and 8am;
 - Have a minimum 'maximum stay' time of at least 4 hours during the day;
 - Be maintained with charge points in a serviceable condition and accessible through a minimum payment method (such as contactless) for at least 3 years.
- if T&P install own EV charger, on own land, they must not make profit from the sale of electricity. "Social value" is the only return for investment, and T&P must take further responsibility for:
 - install costs (starting cost £15k per unit, 12-18months installation process);
 - management of recharge to ensure no profit is made;
 - maintenance/repair/ replacement costs and processes.
- The CPM referred Department for Place to the SGC Community Spaces Team, as EV charging was included in the specification for North Yate Community Building in Ladden Garden Village, which has neighbouring flats with off street parking. There is currently no EV provision in north Yate;
- SGC will consider Abbotswood as a pilot project for the installation of a car club, where users rent an EV car on a short-term basis. SGC to explore WECA funding for scheme.
- Opportunities for YTC to support EV charging include:
 - Exploring installation by a private EV provider, offering them lease of YTC land and in return they take all responsibilities for

install and ongoing maintenance, and pay the land owner a lease. To look appealing to private suppliers, YTC must prove the location offered is viable, they won't install if there is little evidence they will make a financial return on investment;

- Wait on forward plan of SGC Revive scheme, in future phases SGC may support funding/ installations/ supply arrangements. SGC advised, they are not likely to consider T&P sites in close proximity to existing chargers e.g. Yate Shopping centre, Yate Park and Ride, or upcoming location at Abbotswood.

2. Local Nature Action Plan (LNAP)

- a. Brinsham Play Trail Collaboration with Home from Home and Live West – the final workshop took place in August. A report from Junaeu Projects, outlining public feedback from the nature workshops, to provide ideas for a natural play trail at Brinsham Park, is awaited to inform next steps;
- b. A funding bid was submitted to West of England Combined Authority (WECA) Pollinator Fund, to the value of approx. £15,000, for materials to support biodiversity improvements in North Yate, as identified in LNAP site assessments.

Sites include:

- i. Tylers Field;
- ii. Peg Hill Skate Park;
- iii. Millside;
- iv. Brinsham Fields;
- v. Halifax Road;
- vi. Other areas where possible, identified by resident groups e.g. Eastfield Drive, following the removal of a pylon which caused destruction to surrounding green space)

Equipment includes:

- vii. trees (native species, climate resistant, fruit bearing);
- viii. shrubs;
- ix. bulbs;
- x. wildflower seeds specifically for pollinators;
- xi. pipe work and planting to recreate the conservation pond in Brinsham;
- xii. Coir rolls to support the health and habitat of Brinsham lake.

- c. Councillors have been invited to attend the SGC “Wild About Nature” conference on 23rd September 2022. The event will explore ways to practically engage communities to act on the ecological crisis.

3. Funding:

- a. Installation of MAF funded rainwater harvesting/recycling systems at Yate Heritage Centre, Armadillo Youth Café and the YMCA has been completed;

- b. An Area Wide Grant funding application is in progress, to fund insulation improvements at the Station Road Halls;
- c. YMCA Garden works, a plan is in place to salvage and repurpose fencing and other wastes created by the works, on site, as part of the garden renovation;
- d. A community group funding opportunity was circulated to the Climate and Planet Sub-Committee for consideration.

4. Venues:

- a. Teams are attending training for Energy Saving for community centres and town and parish councils (online) on Wednesday 28 September from 10-12am;
- b. An additional hot box composting bin has been installed at the Armadillo Youth Café;
- c. Rechargeable batteries have been provided to all venues and teams, to eradicate single use batteries;
- d. A new PPE recycling bin has been installed at Poole Court. Bins at Armadillo and Poole Court continue to be used by the community for PPE recycling;

5. Community Clean Up

- a. community litter picking equipment, grant funded by YTC has (mostly) been received, and will be launched as part of the Great Big Green Week, commencing 24th September;
- b. A YTC river clean up event will be held in partnership with BART (Bristol Avon Rivers Trust) on 24th September, concentrating on cleaning up the river area of Crowthers Avenue.

6. E-bike scheme

- a. The Staff and Councillor scheme which has 2 E-Bikes available for hire, launched 21st June and will continue to run until 25th October which is the end of the project;
- b. The Whirlpool scheme in which 2 E-Bikes have been provided on short term loan for their staff to trial was launched 15th September and will run until 21st October.

Environment and Community Committee

Pending Log as of 15 September 2022

To **NOTE** the status of the following:

Heading	Detail of outstanding Item
PUBLIC SPACE PROTECTION ORDERS (DOG CONTROL ORDERS)	<p>Further to minute number 13 of the Environment and Planning Committee held on 11 November 2014, to NOTE:</p> <ul style="list-style-type: none"> • the Anti-Social Behaviour (ASB) Crime and Policing Bill received Royal Assent in March 2014 and is now a legal Act; • Dog Control Orders are now part of Public Spaces Protection Orders (PSPO) under the ASB, Crime and Policing Act 2014; • Public Spaces Protection Orders can only be made by a Local Authority and not by Town and Parish Councils; • Correspondence has been sent to South Gloucestershire Council requesting they implement the required PSPO's in Yate. <p>To NOTE that correspondence was sent to South Gloucestershire Council requesting a likely timeframe for progression of the PSPOs required in Yate and further clarification on enforcement.</p> <p>Response outstanding. (Regularly chased)</p>
Footpaths	<p>E&C 24.9.19</p> <p>Further to minute number 39 of the meeting of Full Council held on 14 May 2019;</p> <p><i>'A report was received in respect of the condition of pathways maintained by South Gloucestershire Council and RESOLVED that the report be submitted to South Gloucestershire Council with the following comments:</i></p> <ul style="list-style-type: none"> • <i>The report evidences that pathways in west and north Yate were seen to have a large amount of litter and are poorly maintained;</i> • <i>Yate Town Council:</i> <ul style="list-style-type: none"> ○ <i>would like a greater understanding of South Gloucestershire Council's maintenance processes for pathways;</i> ○ <i>would like any vacant South Gloucestershire Council Street Cleaner post filled;</i> ○ <i>would like South Gloucestershire Council to:</i>

- | | |
|--|--|
| | <ul style="list-style-type: none">▪ <i>repair tarmac paths where necessary;</i>▪ <i>deep weed / cut back along footpaths where needed;</i>▪ <i>repair the damaged walls alongside footpaths for safety reasons;</i>▪ <i>contact Bromford to take action to repair footpaths on the land they control and to take urgent action to improve the area to the rear of Cranleigh Court shops, in particular the garage blocks which are poorly boarded up, subject to graffiti and rundown.'</i> |
|--|--|

A response was received and further update is awaited.